

The Franklin, KY City Commission convened in **regular session** at 12:00 pm, **Monday, January 12, 2015**, in the City Hall meeting room, 117 W. Cedar Street, Franklin, Kentucky. Member attendance as follows:

Mayor Ronnie Clark	Present and in the chair presiding
Commissioner Mason Barnes	Present
Commissioner Larry Dixon	Present
Commissioner Jamie Powell	Present
Commissioner Wendell Stewart	Present

Others present included City Manager, Kenton Powell; City Attorney, Scott Crabtree, Franklin Chief of Police, Roger Solomon; City Clerk, Kathy Stradtner; Finance Director, Shaunna Cornwell; Personnel Director/Deputy Clerk, Rita Vaughn; Franklin Simpson Human Rights Commission Representative, Donzella Lee; City Water Distribution Superintendent, Clif Beecher; City Waste Water Superintendent, Chris Klotter; City Street Superintendent, Derick Minnicks; City Water Treatment Plant Superintendent, Jerry Farmer; Simpson County Magistrate, Marty Chandler, Simpson County South District Constable Jimmy Fleming; Simpson County Judge-Executive, Jim Henderson; Barge, Waggoner, Sumner & Cannon Engineer, Ed Walker; and Franklin Favorite / WFKN media representative, Keith Pyles.

Mayor Ronnie Clark called the meeting to order at 12:00 noon and Elevated Baptist Church Pastor William Locke offered an opening prayer.

APPROVAL OF MINUTES

Motion made by Commissioner Powell and second by Commissioner Barnes to approve the minutes as presented of the December 8, 2014 City Commission meeting. Voting aye: all. Motion carried unanimously.

RECOGNITION

None

HEAR THE PUBLIC

Simpson County South District Constable Jimmy Fleming requested to speak to the Commission regarding the Methadone Clinic that has opened in his district and is located within the city limits (Highway 31-W south). Some of Mr. Fleming's concerns were if the clinic was properly licensed and what problems might arise from the location. Franklin Police Chief Solomon and City Attorney Crabtree were also consulted. Following further discussion, the City Commission requested the City Attorney look into the methadone clinic operations and legalities.

F S Human Rights Commissioner Reverend Donzella Lee was present to share information about upcoming events the Franklin-Simpson Human Rights Commission has scheduled.

JAN 13, 6:30pm at Blewett Bradley Bldg., a public forum with new Police Chief Roger Solomon
JAN 19 MLK Breakfast at Methodist Center on Square followed at 10:30 by march to Greater Taylor AME Church & speaker
FEBRUARY celebrated as Black History Month - special program each week at 3pm
FEB 1 – Singing Program at Presbyterian Church
FEB 8 - Presentation of BACK TO THE PAST at Roxy Theater
FEB15 - Gospel Concert at Harvester's Pentecostal Church
FEB 27 - Speaker at Alpha Baptist Church
March celebrated as Women's History Month (details to be announced)
April will be the Unsung Heroes Banquet – nominations now being accepted

Pastor William Locke addressed the Commission to congratulate the Commission on what he considers a wise choice for Franklin's Chief of Police. Pastor Locke had the opportunity to meet recently with the City Manager and Police Chief regarding concerns the Pastor had regarding some City policies and procedures, and Pastor Locke was most pleased and complementary of the responses he received and courtesy extended him.

REGULAR BUSINESS

COMMUNITY SERVICES

- **Discussion and Possible Action — Proclamation Requests**

The City received requests for two proclamations honoring individuals at Calvary Baptist Church. On January 4 Pastor Wayman Copass retired from his more than eleven years of service at Calvary Baptist Church, and Kenneth and Cornelia Burklow are stepping down from their positions held for the last thirty years as treasurers for the church. **Motion made by Commissioner Powell and second by Commissioner Barnes to adopt proclamations dated January 4, 2015 honoring Calvary Baptist Church Pastor Wayman Copass, and church members Kenneth and Cornelia Burklow, and authorize and ratify the Mayor's signature on the documents on behalf of the City. Voting aye: all. Motion carried unanimously.**

PROCLAMATION

WHEREAS, Wyman Copass has served as pastor of Calvary Baptist Church for eleven years, and under his leadership has touched many lives with his ministry, and;

WHEREAS, during Mr. Copass' time at Calvary he has supervised many worship opportunities for our citizens, and we wish to recognize and acknowledge his contributions to the success of our community.

NOW, THEREFORE, I, Ronnie Clark, Mayor, and the Commissioners of the City of Franklin, KY, do hereby proclaim Sunday, January 4, 2015 as a day to recognize PASTOR WYMAN COPASS and express gratitude to this outstanding individual for the stewardship he has so faithfully provided, extend our kind regards upon his retirement and send well wishes for his future endeavors.

PROCLAMATION

WHEREAS, Cornelia and Kenneth Burklow have served Calvary Baptist Church in a professional and dedicated manner as treasurers for over thirty years, and;

WHEREAS, in a time when such committed diligence is rare, the officials of this City wish to honor their longstanding service, and;

WHEREAS, their example of loyal and conscientious service is worth being recommended toward making our community a better place to live and work.

NOW, THEREFORE, I, Ronnie Clark, Mayor, and the Commissioners of the City of Franklin KY, do hereby proclaim Sunday, January 4, 2015 as a day to recognize KENNETH AND CORNELIA BURKLOW as they retire from their service as treasurers for Calvary Baptist and urge all citizens to take notice of these outstanding individuals for the service and good deeds they have so faithfully provided.

- **Discussion and Possible Action – Elected Officials Appointments**

Members of the City Commission serve on various Boards/committees as representatives for the City Commission, and the terms expire at the end of their elected terms. At this time Mayor Clark made recommendations for the new appointments/re-appointments and requests the Commission approve those appointments. **Motion made by Commissioner Powell and second by Commissioner Stewart to approve the following City Commissioner appointments, all terms to expire December 31, 2016: Commissioner Larry Dixon as F-S Renaissance Representative, Housing Authority of Franklin Board Member, Mayor Pro-Tem for the City Commission, and to the West Fork Drakes Creek Dam & Reservoir Interstate Authority; Commissioner Mason Barnes to the Electric Plant Board and Planning & Zoning, Regulations Revision Committee; Commissioner Wendell Stewart to the F S Industrial Authority and F-S Boys & Girls Club Representative; and Commissioner Jamie Powell as F-S Parks Board Representative. Voting aye: All. Motion carried unanimously.**

- **Discussion and Possible Action – Property Maintenance Board Appointment**

As discussed during previous City Commission meetings, a vacancy exists on the F-S Property Maintenance Board, and confirmation has been received that John L Craddock, 601 S College Street, is willing and qualified to serve on this board. **Motion made by Commissioner Dixon and second by Commissioner Stewart to appoint Mr. John L Craddock to a full term on the F-S Property Maintenance Board, such term to expire on December 31, 2017. Voting aye: all. Motion carried unanimously.**

GENERAL GOVERNMENT

- **Discussion and Possible Action – U S 31-W Three Lane Widening from I-65 Engineering Service Contract**

The State has approved the final engineering service contract for the section of Three Lane Widening of U S 31-W Item # 3-8-32 and City Manager Powell is requesting approval for the Mayor to execute the document on behalf of the City. The City Commission previously approved award of the contract to Barge, Waggoner, Sumner & Cannon, INC in an amount not to exceed \$159,800. **Motion made by Commissioner Dixon and second by Commissioner Powell to authorize entering into the Engineering Service Contract between the City of Franklin KY and Barge, Waggoner, Sumner & Cannon INC as presented for the section of Highway 31-W Widening project item number 3-8.32, and authorize the Mayor to sign on behalf of the City. Voting aye: All. Motion carried unanimously.**

- **Discussion and Possible Action Regarding South Annexation Sewer Contract Change Order**

In December documentation was received regarding a change order to the South Annexation Sewer contract. Penny's Construction LLC has requested a price increase of \$6,182.66 as a result of an adjustment to alignment of Line A / Kentucky Downs area. In the interest of timely completion of the paperwork and due to the holidays and the engineer having already approved the change, the Commissioners were emailed and ask for, their approval for the Mayor to sign the document. Approval was unanimous. **Motion made by Commissioner Dixon and second by Commissioner Powell to approve the South Annexation Sewer project Work Change Directive Number One in the amount of \$6,182.66 due to an adjustment to Line A alignment (Kentucky Downs area) and further authorize and ratify the Mayor's signature on this Change. Voting aye: all. Motion carried unanimously.**

PUBLIC SERVICES

PUBLIC SAFETY

• **Discussion or Possible Action — Police Policies and Procedures**

Police Chief Roger Solomon presented documentation regarding the Franklin Police Department Take Home Units. The City Commission previously approved Section 1 Administration, Chapter 23.1 Description of Plan which addressed officer eligibility and vehicle assignment. Since that time, clarification of the officer vehicle take home policy has become apparent. During discussion, the practice of city vehicles being taken home by city employees whose residence is located outside the county has been questioned. Following a lengthy discussion, motion made by Commissioner Powell and second by Commissioner Barnes to approve an addendum to the Franklin Police Policies and Procedures Section 1 Administrative, Chapter 23.1 Description of Plan regarding the Officer Eligibility and Vehicle Assignment to allow the Police Chief discretion to amend the Home Fleet Plan and allow take home of cruisers when officers live outside of Simpson County only upon the Chief's recommendation and provided the distance from officer's home allows a response time of no more than thirty (30) minutes. Voting aye: all. Motion carried unanimously.

UTILITIES

• **Update Regarding Customer Use of Credit Cards for Payments**

Finance Director Shaunna Cornwell gave a report on the recent changes implemented at City Hall's customer service office. The City implemented the Credit Card Machines, as approved by the City Commission, and began accepting card payment on Wednesday, January 7, 2015. Currently payments for property tax and water sewer and sanitation bills can be paid by credit card. So far the process has been beneficial to our customers and our office, and after further experience with these processes, plans are to look into extending the services to other City payments. As discussed, the percentage charged for use of the service has been designed to be a neutral cost; changing as close as possible to the about the City must pay for the service: currently a percentage based on the amount of the payment.

• **Discussion and/or Possible Action — Water and Sewer Rate Study**

Last year the Commission approved Barge, Waggoner, Sumner & Cannon (BWSC) to conduct a Water and Sewer Rate Study. The goal for the study was to develop rates and charges that best meet the City's need to maintain, replace and grow the Water and Sewer services. The study was completed this past fall with the support of the City's Water Treatment, Water Distribution and Waste Water Treatment Department heads, whose input was vital for establishing the direction for the present and future of the utility system. City Manager Powell presented the study to the Commission and Water Treatment Plant Superintendent Jerry Farmer, Water Distribution Superintendent Clif Beecher, Waste Water Treatment Superintendent Chris Klotter, and Ed Walker of BWSC were present to answer any questions they might have had regarding the aging infrastructure of the system. After a full discussion the consensus of the Commission was to accept the study and recommendation to implement a five percent increase for each of the next five years. Mayor Clark and Commissioner Dixon sponsored preparation of the rate ordinance.

- **Discussion and/or Possible Action — Storm Water Management Ordinance**

City Manager Kenton Powell and Street Department Superintendent Derick Minnicks discussed the need for a stormwater management plan in order to address an aging stormwater system that needs to have continual maintenance. Mr. Minnicks presented a power point that explained the need for a stormwater plan. Stormwater is water that comes from rain falling to the earth; in our cities and towns there is a number of impervious surfaces which impede the natural absorption and run off of stormwater. The City operates and maintains a system of pipes and channels that drains stormwater away from structures and streets. The Stormwater System is similar to the water and sanitary sewer infrastructures in that it needs constant maintenance and monitoring; as the City has experienced in the past years, failure of the stormwater system may cause flooding and threats to public health, safety, and damage to buildings. Currently cost for repairs and maintenance comes from the General Fund, with no specific funding to address the costs. Being that the City needs to be pro-active in addressing the ongoing costs of maintaining the Stormwater system, a full discussing of the needs and costs followed. As a result, Mayor Clark and Commissioners Powell and Stewart sponsored the preparation of a stormwater maintenance ordinance under the direction of the City Manager.

ORDINANCES

- **Possible First Reading Ordinance No. 2015-001 Amending Municipal Water & Sewer Utilities Use Ordinance Regarding Landlord/Tenant Connections**

City Clerk Kathy Stradtner gave first summary reading to Ordinance # 2015-001 amending the Municipal Water & Sewer Utilities Use Ordinance in regard to additional documentation required when a landlord/tenant relationship exists.

- **Possible First Reading Ordinance No. 2015-002 Amending the F-S Industrial Authority Enacting Ordinance**

City Clerk Kathy Stradtner gave first summary reading to Ordinance # 2015-002 amending the F-S Industrial Authority Enacting Ordinance and increasing the number of members appointed to the board.

- **Possible First Reading Ordinance No. 2015-003 Amending the Municipal Water & Sewer Utilities Use Ordinance**

City Clerk Kathy Stradtner gave first summary reading to Ordinance# 2015-003 AMENDING THE Municipal Water & Sewer Utility Use Ordinance and providing for an approximate five percent increase each year for the next five years.

EXECUTIVE SESSION

Motion made by Commissioner Barnes and second by Commissioner Dixon to enter executive session for the purpose of LITIGATION – Discussion of proposed or pending litigation {KRS 61.810(c)} and PERSONNEL – Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee or member {KRS 61.810 (f)}. Voting aye: all. Motion carried unanimously at 1:20 pm.

Motion made by Commission Barnes and second by Commission Stewart to close executive session and return to open session. Voting aye: all. Motion carried at 2:05 pm.

Motion made by Commissioner Barnes and second by Commission Dixon to accept the resignation of Network Engineer Glenn Dalcourt. Voting aye: all. Motion carried unanimously. Mr. Dalcourt is leaving to pursue opportunities to further his career in the network engineering field.

CITY ATTORNEY REPORTS

None

CITY MANAGER REPORTS


None

OTHER COMMISSION BUSINESS


None

ADJOURNMENT

Motion made by Commissioner Powell and second by Commissioner Stewart to adjourn the City Commission meeting. Voting aye: all. Motion carried unanimously at 2:06 pm.



Ronnie Clark, Mayor



Kathy Stradner, City Clerk
