

The Franklin, KY City Commission convened in regular session at 6:00 PM, Monday, February 27, 2012, in the Simpson County School Board meeting room, 430 S. College Street, Franklin, Kentucky. Member attendance as follows:

Mayor Ronnie Clark	Present and in the chair presiding
Commissioner Mason Barnes	Present
Commissioner Larry Dixon	Present
Commissioner Jamie Powell	Present
Commissioner Henry Stone	Present

Others present included City Manager, Kenton Powell; City Attorney, Scott Crabtree; Finance Director, Cendy Dodd; Police Chief, Todd Holder; City Clerk, Kathy Stradtner; Tax Collector/ABC Administrator, Mandy Cassady; and meeting videographer Alley Meador.

Honorable Mayor Ronnie Clark called the meeting to order at 6:00 PM, and Good Samaritan Executive Director Curry Davis offered an opening prayer.

APPROVAL OF MINUTES

Motion made by Commissioner Powell and second by Commissioner Barnes to approve the minutes from February 13, 2012 regular Commission meeting. Ayes: All. Motion carried unanimously.

HEAR THE PUBLIC- COMMUNITY SERVICES

Franklin-Simpson Chamber of Commerce Executive Director, Steve Thurmond, was present to give a report on the Chamber activities. Mr. Thurmond spoke of the many activities the Chamber promotes in our community; all designed to showcase the many attributes of our city and county. Events mentioned included the annual Community Health Fair, Mustang Mania, Garden Spot Run & Walk, and Festival on the Square including the Cruise-In & Antique Car Show, Monthly Eye Opener and After Hours events, local vendor Gift Certificate program. The Chamber works closely with the F-S Industrial Authority, Simpson County School System & United Way, just to mention a few, in their ongoing efforts to make Franklin and Simpson County a thriving community to both work and live in. Upcoming programs Mr. Thurmond shared with the Commission included working with the City toward improving community recycling efforts and pursuing a Training Grant that will be used to create a training consortium for local industry employees. The Commission thanked Mr. Thurmond for the Chambers work in our community and the valuable addition their activities are.

REGULAR BUSINESS

General Government

- **Discussion and/or Possible Action Regarding Purchase of City Government Software**

City Manager Powell gave a follow up report on the Cartegraph City Government Software discussed at the last meeting. During discussion, it was noted that while three phases for purchase and software implementation were previously reviewed, City Manager Powell believes that realistically, it may take two to three years to fully develop Phase One of the program before the City is in a position to consider Phases two and three. Implementation of Phase One will improve the overall efficiencies of all Departments in the field of: customer

feedback, reoccurring State/Federal testing requirements, work order generation and tracking, Fleet and Equipment Management, and tracking of manpower and equipment utilization. City Manager Powell addressed a follow-up question from last meeting regarding the annual maintenance fee. The Phase I amount has been reduced from the initial \$8,433 quoted due to no longer needing Pavement View maintenance since the City currently has this program. Second follow-up question regarded installation of the software on a local computer, and the answer is yes, this can be done to begin development/implementation of the software, and later migrate to the City's server as complete City networking is accomplished. The City Manager recommends that Phase I of the software be fully integrated before advancing with the software. Following full and open discussion, motion made by Commissioner Powell and second by Commissioner Dixon to authorize implementation of Phase One of the Cartegraph City Government Software at an estimated cost of \$32,225 and authorize the Mayor to sign any documents necessary per this motion. Ayes: all. Motion carried unanimously.

- **Discussion and/or Possible Action Regarding Purchase of Printer/Copiers at City Hall**

In a memo to the Commission, Finance Director Cendy Dodd reported on the copiers at City Hall. City Hall currently has two copiers, one in the Finance Department and one in the Administrative Department. In March 2007, the City entered into a lease with Ikon for a Canon copier, scanner, fax, and network printer which is the main printer the Finance department staff use for printing/copying, and the only fax machine in City Hall. The lease expires next month. The current copier/printer used on the Administration (West) side of City Hall was purchased in 2002. There is also an additional Phaser Color printer that is located in the Administration Department and used for all of City Halls' color printing needs. After reviewing needs for all City Hall personnel, Staff decided to pursue one color copier for the Administrative Department to replace the 2002 model and the Phaser printer. Bids were solicited from four vendors currently servicing various companies in Franklin, and quotations received from all. Two vendors quoted the same Ricoh copiers and two vendors quoted the same Konica copiers. We also asked the one vendor that had access to Canon copiers to quote comparable Canon copiers since we have had such good results in the past from using Canons. Finance Director Dodd analyzed the submittals.

FINANCE DEPARTMENT BLACK/WHITE COPIER- 48 month lease option

<i>Company</i>	<i>Description of Machine</i>	<i>Estimated Lease Cost</i>	<i>Purchase Price</i>
<i>The Lang Company</i>	<i>KONICA Minolta Bizhub 423</i>	<i>\$ 118.24mo</i>	<i>\$4,711</i>
<i>Office ware</i>	<i>KONICA Minolta Bizhub 423</i>	<i>\$ 138.92mo</i>	<i>\$4,605.14</i>
<i>IKON Office Solutions</i>	<i>Ricoh Aficio MP5001</i>		
<i>RJ Young</i>	<i>Ricoh Aficio MP5001</i>	<i>\$ 273.57mo</i>	<i>\$6,651</i>
<i>RJ Young</i>	<i>Canon 3245</i>	<i>\$267.24mo</i>	<i>\$6,298</i>

ADMINISTRATIVE DEPARTMENT COLOR COPIER – 48 month lease estimate annual

<i>The Lang Company</i>	<i>KONICA Minolta Bizhub C280</i>	<i>\$ 5,211</i>	<i>\$4,655.65</i>
<i>Office ware</i>	<i>KONICA Minolta Bizhub C280</i>	<i>\$5,967.48</i>	<i>\$4,874.97</i>
<i>IKON Office Solutions</i>	<i>Ricoh Aficio MPC3001</i>	<i>\$ 6,568.80</i>	<i>\$5,792.55</i>
<i>RJ Young</i>	<i>Ricoh Aficio MPC3001</i>	<i>\$6,069.60</i>	<i>\$3,703.50</i>
<i>RJ Young</i>	<i>Canon C5030</i>	<i>\$6,435.24</i>	<i>\$3,865.25</i>

Based on estimated annual costs, expected dependability, and service, Finance Director Dodd recommends purchase of the two Ricoh copiers quoted by RJ Young for a total of \$11,502. Total annualized costs of the new copiers, factoring in usage assumptions, for the four years is estimated to be \$3,703.50 which is just under our current annual expenditure of \$3,727. This purchase would be considered a capital expenditure. Following discussion, **motion** made by Commissioner Stone and second by Commissioner Dixon to authorize the purchase of two Ricoh copiers from R J Young at a quote of \$11,502 plus service per copy as discussed, and authorize the Mayor to sign any documents necessary per this motion. Ayes: all. Motion carried unanimously.

- **Discussion and/or Possible Action Regarding Data Use Agreement with Kentucky Retirement System (KRS)**

Kentucky Retirement System (KRS) has requested the City execute an agreement with them regarding Data Use. City staff report employee data monthly to the KRS as required by the State, and Kentucky Administrative Regulations call for a Data Use Agreement between them and the City. City Attorney Crabtree has reviewed the agreement which is a standard document detailing safeguards regarding the data. Following discussion, **motion** made by Commissioner Barnes and seconded by Commissioner Powell to approve the Data Use Agreement with Kentucky Retirement System as presented, and authorize the Mayor to sign the agreement. Ayes: All. Motion carried unanimously.

PUBLIC SERVICES

- **Discussion and/or Possible Action Regarding “Little Cat Way” Proposal**

As previously discussed, Simpson County Schools pursued and was awarded a grant to be used to construct a street called Little Cat Way to facilitate entrance to Franklin Elementary. A proposed deed from the School to the City for the land upon which Little Cat Way will be constructed was included in this meetings’ packet for the Commission’s consideration. The School would like to turn over to the City ownership of the land. After discussion, **motion** was made by Commissioner Powell and seconded by Commissioner Barnes to approve the deed between the School and the City as discussed, and authorize the Mayor to sign. Ayes: all. Motion carried unanimously.

- **Discussion and/or Possible Action Regarding Redesign and Implementation of City’s Website**

A memo from Rita Vaughn, Human Resources Director, was included in this meeting’s packet and discussed the City of Franklin website (www.franklinky.org).

The website, designed several years ago, needs to be redesigned and updated to more effectively represent our community and what we have to offer. We have received three quotes to redesign and develop our website with a custom and appealing design that would contain animation and allow our in-house administrator to manage the content and make updates and changes as needed. In the near future, we hope to be able to provide online payment options to our citizens to pay utility bills and property taxes. The company we choose to design and develop our website should be able to set up that service for us at that time and the cost for that service is not included in any of these quotes. After reviewing the quotes, checking samples of websites each company has designed, and considering the quality of those sites, City staff recommends the

quote from Hitcents for the design and development of the City's new website. Hitcents is a premium web/interactive agency that provide completely custom web design and development, and they would be able to provide the setup for the payment system when we are able to offer online payment options.

<u>Company</u>	<u>Service Description</u>	<u>Quote</u>
Hitcents	Website Development	\$4,000
	Animation	\$1,000
	Content Management System	\$1,000
	Hosting (per month)	\$ 30
	Offer future online payment setup	Yes
Winsky	Website Development	
	Animation	\$5,100
	Content <u>Update</u> Management System	\$ 45
	Hosting (per month)	\$ 45 \$7.95
	Offer future online payment setup	Limited
Dream Co Designs	Website Development	
	Animation	\$7,400 - \$8,700
	Content Management System	
	Hosting (per month)	
	Offer future online payment setup	Yes

Following discussion, **motion** was made by Commissioner Powell and second by Commissioner Dixon to take staff's recommendation and approve the proposal from Hitcents to redesign the City website and authorize the Mayor to sign the agreement as discussed. Ayes: all. Motion carried unanimously.

PUBLIC SAFETY

• **Discussion and/or Possible Action Regarding Adoption of Hazard Mitigation Plan Update**

City Attorney Crabtree addressed this agenda item: The City is required to adopt a Hazard Mitigation Plan, and several years ago elected to participate in the Barren River Regional Hazard Mitigation Plan. It is administered, along with the County's, by Bob Palmer, Simpson County Office of Emergency Management Director. An update of the plan must be adopted every five years, and it is time for that to take place. Included with this memo is a sample resolution forwarded by Mr. Palmer and the BRADD office. A copy of the complete plan is on file in Mr. Palmer's office, and he is in the process of developing a similar document specific to Simpson County and Franklin City. **Motion** made by Commissioner Powell and second by Commissioner Barnes to adopt Resolution B-2012 and authorize the Mayor to sign. Ayes: All. Motion carried unanimously.

**RESOLUTION B-2012
BARREN RIVER REGIONAL HAZARD MITIGATION PLAN UPDATE**

*WHEREAS, certain areas of the City of Franklin, Kentucky are subject to periodic flooding, tornados, severe winter storms, severe thunderstorms, and other natural hazards that have potential to cause damages to people and properties within the area; and
WHEREAS, the City of Franklin desires to prepare and mitigate for such natural hazards; and
WHEREAS, under the Disaster Mitigation Act of 2000, the United States Federal Emergency Management Agency (FEMA) requires that local jurisdictions have in place a FEMA-approved*

Hazard Mitigation Plan as a condition of receipt of certain future Federal mitigation funding after November 1, 2004; and

WHEREAS, the Barren River Regional Hazard Mitigation Plan was developed in accordance with the regulations of the Disaster Mitigation Act of 2000 and the guidance provided by the Federal Emergency Management Agency; and

WHEREAS, to assist cities and counties in meeting this requirement, the Barren River Area Development District has facilitated the development of a multi-jurisdictional Hazard Mitigation Plan covering member jurisdictions of the Barren River Region including the City of Franklin, Kentucky; and

WHEREAS, the City of Franklin has participated in the Hazard Mitigation Planning Process:

NOW, THEREFORE, BE IT RESOLVED that the Franklin City Commission hereby:

1. Adopts the Barren River Regional Hazard Mitigation Plan as the official Hazard Mitigation plan of the City of Franklin, Kentucky; and
2. Vests the Barren River Area Development District with the responsibility, authority and the means to:
 - a. Inform all concerned parties of this action.
 - b. Develop an addendum to this Hazard Mitigation Plan if the jurisdiction's unique situation warrants such an addendum.
3. Appoints the Barren River Regional Mitigation Council to assure that the Hazard Mitigation Plan be reviewed according to the Plan Maintenance Procedures in section 3.5 of the plan and that any needed adjustment to the plan be developed and presented to the Simpson County Local Mitigation Committee and to the Franklin City Commission for consideration.
4. Agrees to consider any other official actions as may be reasonable necessary to carry out the objectives of the Barren River Regional Hazard Mitigation Plan for the City of Franklin, Kentucky.

UTILITIES

- **Discussion and/or Possible Action Regarding Purchase of HVAC unit for the Water Plant Inverter Drives**

City Manager Powell discussed this agenda item: previously three Variable Frequency Drives (VFD) were installed at the Water Plant to enable better efficiency of the pumps which control the water flow throughout the City. The units are installed in the basement of the plant and are subject to high temperatures and condensation. Recently a failure on one unit's main mother board was due to corrosion, plus it was noted by Eaton's Repair Center there had been multiple over-temperature failures as well; presently this repair was under warranty. To remedy this problem, staff is requesting to install an HVAC unit in the basement of the Plant to condition ambient air prior to being sucked in by the VFD intake fans.

<u>COMPANY</u>	<u>QUOTE</u>
Turney's Heating & Cooling	\$10,500
Jody & Sons	\$10,430
H Brown & Son	\$16,902

Complete discussion followed, including the size of the units quoted and the expected results from each. **Motion** made by Commissioner Barnes and second by Commission Powell to authorize the City manager to negotiate with Jody & Sons and Turney's Heating and Cooling for purchase of the Water Plant HVAC system as discussed and at a price not to exceed \$10,500. Ayes: All. Motion carried unanimously.

- **Discussion and/or Possible Action Regarding Contract for Splicing and Final Testing for Fiber Optic Project**

The bid for the splicing and testing portion of the Fiber Optic Project was held Tuesday, February 21, with five bids received.

<u>Bidder</u>	<u>BASE BIDS</u>	
	<u>Lump Sum Splicing</u>	<u>Lump Sum Final Testing</u>
<i>MCG</i>	\$ 55,850	\$ 5,400
<i>Owens Telecom</i>	\$ 81,500	\$13,250
<i>MP Nexlevel</i>	\$ 99,921.96	\$11,996.88
<i>Groves Construction</i>	\$127,329	\$ 66,624
<i>Team Fishel</i>	\$127,838.43	\$11,448.76

Several components made up the complete bids, and Denise Frey with Fiber Planners completely reviewed all bids, and the low bidder was Metropolitan Communications Group, INC (MCG). Ms. Fry checked their references and all comments were positive. In addition, Ms. Fry has personally worked with MCG on a project in Princeton and Bowling Green Kentucky and was pleased with their performance in those cities. Staff recommends the Fiber Optic splicing and testing contract be awarded to MSG. City Manager Powell commented this was the final contract scheduled for the Fiber Optic Project. **Motion** made by Commissioner Barnes and second by Commissioner Dixon to award the Fiber Optics Splicing and Final Test contract to Metropolitan Communications Group in the amount of \$61,250, and authorize the Mayor to sign any documents necessary per this motion. Ayes: all. Motion carried unanimously.

ORDINANCES

- **First Reading of an Ordinance Rezoning From B-5 (Interstate Business) to I-2 (Heavy Industry) 428.5314 Acres Located East of I-65, North of Highway 100, and West of Eddings Road**

The Mayor gave first summary reading to the ordinance rezoning property located east of I-75, north of Highway 100 and west of Eddings Road from B-5 (Interstate Business) to I-2 (Heavy Industry). The property was part of the former Garvin Property and this 428.5314 acre parcel is now owned by the F-S Industrial Authority.

EXECUTIVE SESSION

Motion by Commissioner Barnes and second by Commissioner Powell to enter in to executive session for the purpose of deliberations on acquisition, or sale, of real property where publicity would be likely to affect the value {KRS 61.810(b)}, discussion of proposed, or pending litigation {KRS 61.810(c)}, and discussions, or hearings, which might lead to the appointment, discipline, or dismissal of an individual {KRS 61.810(f)}. Ayes: all. Motion carried unanimously at 6:50PM. Entering executive session were Mayor Clark and the four Commissioners, City Attorney Crabtree, City Manager Powell, Police Chief Holder and Finance Director Dodd.

At 7:10PM the Police Chief exited the executive session.

At 7:13PM the Finance Director exited the executive session.

At 7:19PM session was returned to open meeting, and motion made by Commissioner Dixon and second by Commissioner Powell to close the executive session and return to open session. Ayes: all. Motion carried unanimously.

Motion made by Commissioner Barnes and seconded by Commissioner Powell to authority Chief Holder to hire Serhiy S Varyvoda as a Police officer recruit. Ayes: all. Motion carried unanimously. Mr. Varyvoda was on the reserve hiring list and had previously been recommended by the hiring board.

Motion made by Commissioner Powell and second by Commissioner Stone to accept the resignation of Kathy Stradtner as City Clerk and appoint Mrs. Stradtner to the position of Deputy Clerk. Ayes: all. Motion carried unanimously. The Commission and Mayor thanked Kathy for your service to the City, and wish her well as she takes on new duties for the City.

Motion made by Commissioner Powell and second by Commissioner Stone to appoint Mandy Cassady to the position of City Clerk. Ayes: all. Motion carried unanimously.

City Attorney Crabtree administered the oath of office to Ms. Cassady. The Mayor and Commission congratulated Mandy in your additional appointment, and look forward to working with her as City Clerk.

CITY ATTORNEY REPORTS

None

CITY MANAGER REPORTS

City Manager Powell reported the regular City/County Joint meeting has been canceled and will be rescheduled for a date near the end of March. The request for applications for the new Code Enforcement official have been sent out, and desire to hold the joint meeting after those submittals have been reviewed and recommendation reading for the Commission and Fiscal Court.

OTHER COMMISSION BUSINESS

The Mayor and Commission wish to congratulate City Attorney Crabtree; as reported Scott is serving as president of the Kentucky Municipal Attorneys Association, and as such serves on the Legislative Board of Directors for the Kentucky League of Cities. The Commission is proud to have our City Attorney serve on such a prestigious board.

ADJOURNMENT

Motion made by Commissioner Powell and second by Commissioner Barnes to adjourn the City Commission meeting. Ayes: All. Motion carried at 7:26PM.


Ronnie Clark, Mayor


Mandy Cassady, City Clerk

Recorded by Administrative Deputy Clerk, Kathy Stradtner

