

**MINUTES OF REGULAR SESSION
OF THE
CITY OF FRANKLIN
CITY COMMISSION**

December 11, 2017

**City Hall
117 West Cedar Street
Franklin, Kentucky**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 PM, Monday, December 11, 2017, in the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending were as follows:

Mayor Ronnie Clark	Present
Commissioner Mason Barnes	Present
Commissioner Larry Dixon	Present
Commissioner Jamie Powell	Present
Commissioner Wendell Stewart	Present

Others present included City Manager Kenton Powell; City Attorney Scott Crabtree; City Personnel Director/Deputy Clerk, Rita Vaughn; City Finance Director, Shaunna Cornwell; City Police Chief, Roger Solomon; Public Works Superintendent Chris Klotter; City Clerk, Cathy Dillard; F-S Human Rights Commission Director, Donzella Lee; Franklin Favorite/WFKN media representative, Keith Pyles; Fire Chief Leslie Goodrum; Franklin Community Church member Chris Gass; and, City of Franklin employees Angela West, Michael Ranburger, Trent Coffee, Jason May and Greg Duke.

Mayor Clark called the meeting to order at 12:00 PM, and Eric Walker from the Franklin Community Church offered an opening prayer.

APPROVAL OF MINUTES

Motion was made by Commissioner Barnes and seconded by Commissioner Powell to approve the minutes as presented of the November 13, 2017, regular meeting of the Franklin City Commission. Voting aye: All. Motion carried unanimously.

RECOGNITIONS

The Commission recognized the 2017 Employee of the Year, Angela West. The employee of the year nomination process was open to all full-time employees and based on criteria established by management. Congratulations to Angela for this outstanding accomplishment.

The Commission recognized Water Treatment Plant employees Jason May and Greg Duke. Jason and Greg recently received the Utility Management Professional (UMP) designation which is sanctioned by the Kentucky Rural Water Association. Congratulations to Greg and Jason for their hard work and determination in achieving this distinguished designation.

GENERAL GOVERNMENT

City Manager Kenton Powell asked Franklin-Simpson Fire Chief Leslie Goodrum to provide the Commission with a year-end update. Chief Goodrum provided the Commission with an overview of their current equipment and their most recent request to Simpson Fiscal Court to purchase a new fire engine. The estimated cost of this equipment is approximately \$350,000.00 and Chief Goodrum asked the Commission to consider funding for one-half of this cost in their Fiscal Year 2018-2019 budget.

The Commission thanked Chief Goodrum for this update and commended him and the entire department for their efforts for the citizens of Franklin and Simpson County.

City Manager Kenton Powell asked the Commission to consider the following local board member re-appointments:

1. Phil Lockhart to the Housing Authority of Franklin, four (4) year appointment to expire on December 31, 2021;
2. Mike Simpson to the F-S Planning & Zoning Board of Adjustments, four (4) year appointment to expire on December 31, 2021; and,
3. Debbie Thornton to the F-S Planning & Zoning Board, four (4) year appointment to expire on December 31, 2021.

Motion was made by Commissioner Dixon and seconded by Commissioner Stewart to appoint Phil Lockhart to the board of the Housing Authority of Franklin; Mike Simpson to the F-S Planning & Zoning Board of Adjustments; and, Debbie Thornton to the F-S Planning & Zoning Board all for a term of four (4) years and all to expire on December 31, 2021. Voting Aye: All. Motion carried unanimously.

The next regularly scheduled meeting of the Franklin City Commission is Monday, December 25, 2017. City Manager Kenton Powell asked the Commission to cancel this meeting to allow the Commission and all City employees the opportunity to enjoy the Christmas holiday with their families.

Motion was made by Commissioner Powell and seconded by Commissioner Barnes to cancel the December 25, 2017, regularly scheduled Franklin City Commission meeting. Voting Aye: All. Motion carried unanimously.

City Personnel Director Rita Vaughn reminded the Commission that City Hall will be closed on Monday, December 25, 2017 and Tuesday, December 26, 2017 in observance of the Christmas Eve and Christmas Day holidays. City Hall will also be closed on Monday, January 1, 2018 and Tuesday, January 2, 2018 for the New Years' Eve and New Years' Day holidays.

City Attorney Scott Crabtree discussed a proposed ordinance and interlocal agreement between the City of Franklin, the Simpson County Board of Education and the Franklin-Simpson Industrial Authority. This ordinance and interlocal agreement sets forth the terms for the collection and distribution of revenues generated from the Fritz Winter project. Commissioner Powell and Commission Dixon agreed to sponsor the ordinance. First reading of the ordinance was held at the meeting.

City Clerk Cathy Dillard reported the finalized Code of Ordinances current through March 1, 2015, had been received from American Legal Publishing. Moving forward, American Legal Publishing will provide annual updates to the Code and will host the City's ordinance online through a link to their website. The Code requires adoption by ordinance and Commissioner Stewart and Commissioner Barnes agreed to sponsor the ordinance. First reading of the ordinance was held at the meeting.

City Finance Director Shaunna Cornwell presented the Fiscal Year 2017 Audit Engagement Letter provided by Kirby & Moore, CPAs. The audit fieldwork should be complete by year end. Mayor Clark asked Mrs. Cornwell the amount of professional fees for the audit, Mrs. Cornwell indicated approximately \$25,000.00 and asked the Commission to authorize the Mayor to sign the engagement letter.

Motion was made by Commissioner Stewart and seconded by Commissioner Powell to authorize the Mayor to sign the Fiscal Year 2017 Audit Engagement Letter provided by Kirby & Moore, CPAs. Voting Aye: All. Motion carried unanimously.

UTILITIES

Wastewater Treatment Superintendent Trent Coffee asked the Commission to approve expenses related to the transfer switch replacement at the Wastewater Plant. The 600-amp transfer switch, materials, and labor for installation total \$18,578.00.

Motion was made by Commissioner Dixon and seconded by Commissioner Barnes to approve the payment of \$18,578.00 to Thurman Electric for expenses related to the Franklin Wastewater Treatment Plant 600-amp transfer switch replacement and associated materials and labor. Voting Aye: All. Motion carried unanimously.

Wastewater Collections Superintendent Michael Ranburger requested the Commission approve the purchase of three (3) E-One Duplex Lift Stations from Wascon, Inc. These lift

stations will be installed at the corner of Highway 31-W North and Highway 1008 to provide sewer service to this area of the City.

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to approve the purchase of three (3) E-One Duplex Lift Stations and the payment to Wascon, Inc. in the amount of \$18,579.00 and further authorize the Mayor to sign any and all documents necessary. Voting Aye: All. Motion carried unanimously.

City Finance Director Shaunna Cornwell provided the Commission with a status update of the utility billing software installation. A complete billing cycle for all four sectors is complete and, while challenging, has been successful with very few billing issues or questions.

Mrs. Cornwell reminded the Commission that effective January 1, 2018, Franklin Municipal Utility billing rates would increase five percent (5%) pursuant to Ordinance No. 2015-003.

ORDINANCES

City Clerk Cathy Dillard presented second reading of Ordinance No. 2017-019 entitled: *An Ordinance of the City of Franklin, Kentucky, Authorizing the Issuance of a Series of Industrial Revenue Bonds having an Aggregate Principal Amount of up to \$200,000,000 and Designated The City Of Franklin, Kentucky, Industrial Building Revenue Bonds, Series 2017 (Fritz Winter Project), For The Purpose Of Financing An Industrial Building Project; Approving And Authorizing The Execution And Delivery Of (A) A Lease Agreement Between The City, As Lessor, And Fritz Winter North America LP, As Lessee, (B) A Bond Purchase Agreement Providing For The Issuance, Sale, And Delivery Of The Series 2017 Bonds, And (C) Other Related Documents; And Taking Other Related Actions.*

Motion was made by Commissioner Dixon and seconded by Commissioner Powell to approve Ordinance No. 2017-019. Motion carried unanimously with the following roll call vote.

Roll Call Vote:	Mayor Clark	<u>Aye</u>
	Commissioner Powell	<u>Aye</u>
	Commissioner Dixon	<u>Aye</u>
	Commissioner Barnes	<u>Aye</u>
	Commissioner Stewart	<u>Aye</u>

City Clerk Cathy Dillard presented second reading of Ordinance No. 2017-020 entitled *An Ordinance Rezoning 20.5591 Acres Located on the North Side of Highway 1008 and the South Side of Broadway from I-2 (Heavy Industrial) to R1-S (Single Family Residential)*

Motion was made by Commissioner Stewart and seconded by Commissioner Barnes to approve Ordinance No. 2017-020. Motion carried unanimously with the following roll call vote.

Roll Call Vote:	Mayor Clark	<u>Aye</u>
	Commissioner Powell	<u>Aye</u>
	Commissioner Dixon	<u>Aye</u>
	Commissioner Barnes	<u>Aye</u>
	Commissioner Stewart	<u>Aye</u>

City Clerk Cathy Dillard presented first reading of Ordinance No. 2017-021 entitled *An Ordinance of the City of Franklin, Kentucky Approving an Interlocal Agreement for the Collection and Distribution of Revenues Generated From an Industrial Project Known as the "Fritz-Winter" Project and Authorizing the Mayor to Sign*. No action is taken on first reading of an ordinance.

City Clerk Cathy Dillard presented first reading of Ordinance No. 2017-022 entitled *Enacting as an Ordinance, A Code of Ordinances for The City of Franklin - Revising, Amending, Restating, Codifying and Compiling Certain Existing General Ordinances of The City Dealing with Subjects Embraced in the Code*. No action is taken on first reading of an ordinance.

Prior to entering Executive Session, Mayor Clark thanked Keith Pyles with the Franklin Favorite for his diligence and professionalism in reporting the local news. Mayor Clark also thanked all City employees for their hard work in 2017. He also recognized Reverend Lee and acknowledged her work as Director of the F-S Human Rights Commission.

EXECUTIVE SESSION

At 12:45 PM, motion was made by Commissioner Powell and seconded by Commissioner Stewart to enter into Executive Session for the purpose of discussions, or hearings, which might lead to the appointment, discipline, or dismissal of an individual {KRS 61.810(f)}.
Voting Aye: All. Motion carried unanimously.

Entering Executive Session were Mayor Clark; Commissioners Powell, Barnes, Dixon and Stewart; City Manager Kenton Powell; and City Attorney Scott Crabtree and Chief Roger Solomon. Chief Solomon exited Executive Session at 12:55 PM.

At 1:30 PM, motion was made by Commissioner Stewart and seconded by Commissioner Dixon to exit Executive Session and return to open session. Voting Aye: All. Motion carried unanimously.

OTHER COMMISSION BUSINESS

Motion was made by Commissioner Powell and seconded by Commissioner Barnes to hire Craig Hansen as a police officer beginning the week of January 14, 2018, pending successful completion of the pre-employment process. Voting Aye: All. Motion carried unanimously.

Motion was made by Commissioner Stewart and seconded by Commissioner Dixon to extend the Independent Contractor Agreement with Carter Munday until March 31, 2018. Voting Aye: All. Motion carried unanimously.

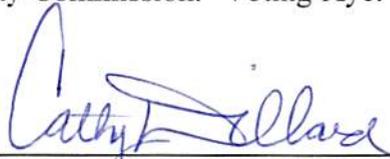
The Commission wished the public a Merry Christmas and Happy New Year.

ADJOURNMENT

At 1:25 PM, motion was made by Commissioner Powell and seconded by Commissioner Barnes to adjourn the regular meeting of the Franklin City Commission. Voting Aye: All. Motion carried unanimously.



Ronnie Clark, Mayor
City of Franklin, Kentucky



Cathy Dillard, City Clerk
City of Franklin, Kentucky