

**MINUTES OF REGULAR SESSION
OF THE
CITY OF FRANKLIN
CITY COMMISSION**

August 23, 2021

**City Hall
117 West Cedar Street
Franklin, Kentucky**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 Noon, Monday, **August 23, 2021**, in the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending were as follows:

Mayor Larry Dixon	Present
Commissioner Jamie Powell	Present
Commissioner Herbert Williams	Present
Commissioner Brownie Bennett	Present
Commissioner Wendell Stewart	Present

Others present included City Manager Kenton Powell; City Attorney Scott Crabtree; City Finance Director Carol Riggerbach; City Assistant Finance Director Daniel Reetzke; City Police Chief, Roger Solomon; Public Works Director Chris Klotter; City Clerk Cathy Dillard; City Personnel Director/Deputy Clerk Rita Vaughn; Community Development Director Tammie Carey; Franklin-Simpson Planning & Zoning Administrator Carter Munday; and, John Whittaker, Franklin First Baptist Church.

Mayor Dixon called the meeting to order at 12:00 Noon, and John Whittaker from the Franklin First Baptist Church offered the opening prayer.

APPROVAL OF MINUTES

Motion was made by Commissioner Bennett and seconded by Commissioner Williams to approve the minutes as presented the August 9, 2021, Regular Meeting and the August 16, 2021, Special Called Meeting of the Franklin City Commission.

Voting Aye by Roll Call: All. Motion carried unanimously.

GENERAL GOVERNMENT

City Manager Kenton Powell asked the Commission to consider a street closure request for the upcoming Pop Out Black Out event on Saturday, September 11, 2021. Event organizers requested to close John J. Johnson Avenue from Walker Street at Alpha Baptist Church to

Jackson Street at the Brooks Wright Center from 9:00 a.m. until 6:00 p.m. This request was tabled by the Commission at the August 9, 2021, meeting when the Commission requested additional information and confirmation of notification to residents who live within the closure area. After speaking with event organizers, Powell asked the Commission to reconsider the request.

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to remove this agenda item from the table and proceed to take action.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

Motion was made by Commissioner Powell and seconded by Commissioner Williams to close John J. Johnson Avenue from Jackson Street to Washington Street on Saturday, September 11, 2021, from 9:00 a.m. until 6:00 p.m. for the 2nd Annual Pop Out Black Out Festival contingent on approval from all residents within the closing area.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

City Attorney Scott Crabtree asked the Commission to consider sponsorship of a proposed ordinance to adopt amendments to the Franklin-Simpson Planning & Zoning regulations. As required by statute, the F-S Planning & Zoning Commission held a public hearing on June 8, 2021, regarding these proposed amendments which were subsequently approved by the F-S Planning & Zoning Commission and City Commission approval is required to fully adopt these amendments.

Commissioner Powell and Commission Stewart asked to sponsor Ordinance No. 2021-021 with first reading taking place during the ordinance portion of this meeting.

City Attorney Scott Crabtree asked the Commission to consider adoption of a resolution recognizing September as City Government month.

Motion was made by Commissioner Bennett and seconded by Commissioner Powell and was unanimously approved by roll call vote Resolution No. H-2021 as follows:

**RESOLUTION NO. H-2021
CITY OF FRANKLIN**

WHEREAS, civics education in Kentucky schools is important to ensure future generations are engaged and involved in their local community and its governance;

WHEREAS, elementary schools are a prime location for the introduction of local government principles and responsibilities;

WHEREAS, involving and informing students of local government programs and duties can provide an opportunity for entire families to connect with vital city services and programs;

WHEREAS, there are 416 cities in Kentucky and 55 percent of the state's population lives in a city;

WHEREAS, "City Government Month" is a civics awareness campaign that educates elementary school students about city services by providing teachers lesson plans, a coloring/activity book and an implementation guide;

WHEREAS, "City Government Month" calls on city officials to get involved in their local schools and in educating and engaging elementary school students in city government; and

WHEREAS, the Kentucky League of Cities Board of Directors has declared September 2021 as City Government Month in Kentucky;

NOW THEREFORE, BE IT RESOLVED that the City of Franklin does hereby designate September 2021 as "City Government Month" in the city.

BE IT FURTHER RESOLVED, that city officials and employees are encouraged to collaborate with local elementary schools to educate students about their city government and to engage them in city services.

Dated this 23rd day of August, 2021.

Community Development Director Tammie Carey asked the Commission to consider approval of video/web-based security awareness training by KnowBe4 for all City employees who utilizes a computer or any type of electronic devise. This training is designed to combat the threat of cyber-attacks and ransomware attacks.

Motion was made by Commissioner Stewart and seconded by Commissioner Bennett to enter into a 36 month contract with KnowBe4 in the amount of \$5,218.83 for employee video/web-based security awareness training and further authorized the Mayor to sign any and all necessary documents for this contract.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

Community Development Director Tammie Carey asked the Commission to consider approval of requests for real property tax moratorium for Historic Downtown building owners pursuant to Ordinance No. 2018-006. These moratoriums would be for City real property tax years 2021 through 2025 with valuations based on the purchase price.

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to approve the request for the tax moratoriums for property located at 113 and 115 West Cedar Street, 113 South Main Street, 114 North Main Street and 100 North Main Street for a period of five (5) years beginning with the 2021 tax year and ending with the 2025 tax year, and further authorized the Mayor to sign the Application for Assessment Moratorium Certificate for each property.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

City Finance Director Carol Riggerbach asked the Commission to consider approval of the audit engagement with Kirby & Moore, CPAs for the fiscal year 2020-2021 financial audit. Riggerbach anticipated fieldwork to begin in September.

Motion was made by Commissioner Bennett and seconded by Commissioner Williams to approve the audit engagement with Kirby & Moore, CPAs for fiscal year 2020-2021 and further authorized the Mayor to sign any and all documents necessary for the audit.

Voting Aye by Roll Call: All. Motion carried unanimously.

City Finance Director Carol Riggerbach provided the Commission with the City's fiscal year 2021 financial performance and discussed a new format for the financial statements. The new format provided a more effective overview for City revenues and expenditures by department. The Commission expressed their support for the updated format and indicated it provided a more accurate and comprehensive overview for reporting.

No action was taken by the Commission regarding this matter.

PUBLIC SAFETY

City Manager Kenton Powell asked the Commission to consider entering into an agreement with Arnold Consulting Engineering Services, Inc. to provide geotechnical technical engineering services for the new Franklin Police Station to be located on West Madison Street.

Motion was made by Commissioner Stewart and seconded by Commissioner Williams to approve entering into an agreement with Arnold Consulting Engineering Services, Inc. in the amount of \$7,500.00 and further authorized the Mayor to sign any and all necessary documents related to this service.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

ORDINANCES

City Clerk Cathy Dillard held second summary reading of the following ordinances:

Ordinance No. 2021-017 titled: *An Ordinance Rezoning Approximately Four (4) Acres Located on 31-W North from AG (Agriculture) to B-4 (Highway Business) by South Street, LLC*

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to adopt Ordinance No. 2021-017 and was unanimously approved by the following roll call vote:

Mayor Dixon	<u>Yes</u>	Commissioner Bennett	<u>Yes</u>
Commissioner Powell	<u>Yes</u>	Commissioner Stewart	<u>Yes</u>
Commissioner Williams	<u>Yes</u>		

Ordinance No. 2021-018 titled: *An Ordinance Rezoning Approximately Ten (10) Acres Located on 31-W North from AG (Agriculture) to B-4 (Highway Business) by South Street, LLC*

Motion was made by Commissioner Stewart and seconded by Commissioner Powell to adopt Ordinance No. 2021-018 and was unanimously approved by the following roll call vote:

Mayor Dixon	<u>Yes</u>	Commissioner Bennett	<u>Yes</u>
Commissioner Powell	<u>Yes</u>	Commissioner Stewart	<u>Yes</u>
Commissioner Williams	<u>Yes</u>		

Ordinance No. 2021-019 titled: *An Ordinance Rezoning Approximately 13 Acres Located on 31-W North from AG (Agriculture) to R-1S (Single Family Residential) by Charlie Hill, Judith Hill, Bill Hudson and Jane Hudson*

Motion was made by Commissioner Powell and seconded by Commissioner Williams to adopt Ordinance No. 2021-019 and was unanimously approved by the following roll call vote:

Mayor Dixon	<u>Yes</u>	Commissioner Bennett	<u>Yes</u>
Commissioner Powell	<u>Yes</u>	Commissioner Stewart	<u>Yes</u>
Commissioner Williams	<u>Yes</u>		

City Clerk Cathy Dillard held first summary reading of the following ordinance:

Ordinance No. 2021-021 titled: *An Ordinance Adopting New and Amended Zoning Regulations of the City of Franklin and Simpson County, Kentucky As Recommended by the Franklin-Simpson Planning and Zoning Commission*

No action is taken on first reading of an ordinance.

EXECUTIVE SESSION

At 12:53 PM, motion was made by Commissioner Williams and seconded by Commissioner Bennett to enter into Executive Session for the purpose of: (1) Land Acquisition – Deliberations on the future acquisition or sale of real property by a public agency where publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency {KRS 61.810(1)(b)}; and, (2) Litigation – Discussion of proposed or pending litigation {KRS 61.810(1)(c)}.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

Entering Executive Session were Mayor Dixon; Commissioners Powell, Bennett, Williams and Stewart; City Manager Kenton Powell; and City Attorney Scott Crabtree.


At 1:42 PM, motion was made by Commissioner Stewart and seconded by Commissioner Bennett to exit Executive Session and return to open session.

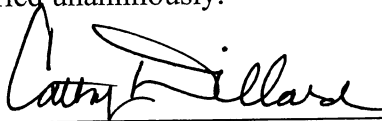
Voting Aye by Roll Call: All members present. Motion carried unanimously.

ADJOURNMENT

At 1:49 PM, motion was made by Commissioner Powell and seconded by Commissioner Stewart to adjourn the regular meeting of the Franklin City Commission.

Voting Aye by Roll Call: All members present. Motion carried unanimously.


Larry Dixon, Mayor
City of Franklin, Kentucky


Cathy Dillard, City Clerk
City of Franklin, Kentucky