

**MINUTES OF REGULAR SESSION
OF THE
CITY OF FRANKLIN
CITY COMMISSION**

July 27, 2020

**City Hall
117 West Cedar Street
Franklin, Kentucky
(Pursuant to Senate Bill 150)**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 Noon, Monday, **July 27, 2020**, in the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending were as follows:

Mayor Larry Dixon	Present
Commissioner Jamie Powell	Present
Commissioner Herbert Williams	Present
Commissioner Brownie Bennett	Present
Commissioner Wendell Stewart	Present

Others present included City Manager Kenton Powell; City Attorney Scott Crabtree; City Personnel Director/Deputy Clerk, Rita Vaughn; City Finance Director, Shaunna Cornwell; City Police Chief, Roger Solomon; Public Works Superintendent Chris Klotter; City Clerk, Cathy Dillard; and, Trent Coffee, Wastewater Superintendent.

Mayor Dixon called the meeting to order at 12:00 Noon, and Commissioner Herbert Williams offered the opening prayer.

APPROVAL OF MINUTES

Motion was made by Commissioner Bennett and seconded by Commissioner Stewart to approve the minutes as presented of the July 13, 2020, regular meeting of the Franklin City Commission.

Voting Aye by Roll Call: All. Motion carried unanimously.

GENERAL GOVERNMENT

Finance Director Shaunna Cornwell asked the Commission to approve the renewal of a two year contract with Bluegrass Cellular for replacement of the on-call cell phones used by City employees.

Motion was made by Commissioner Powell and seconded by Commissioner Williams to approve a two year contract with Bluegrass Cellular as the service provider for on-call phone and further authorized the Mayor to sign any and all documents related to this agreement for services.

Voting Aye by Roll Call: All. Motion carried unanimously.

Finance Director Shaunna Cornwell asked the Commission to consider approval of software for electronic timekeeping. Cornwell presented a proposal from TimeClock Plus for a total cost of \$4,799.00 which includes activation/implementation costs and annual licensing cost. Cornwell indicated that first year licensing and implementation costs could be reimbursed under the CARES Covid-19 Mitigation Funds.

Motion was made by Commissioner Bennett and seconded by Commissioner Powell to authorize entering into a contract with TimeClock Plus as the City's service provider for Timekeeping Solutions and authorize the Mayor to sign any and all documents related to this agreement.

Voting Aye by Roll Call: All. Motion carried unanimously.

City Attorney Scott Crabtree asked the Commission for approval of an amended memorandum of understanding (MOU) between the City, the County of Simpson and Simpson County Schools for a School Resource Officer. On July 13, 2020, the Commission approved the MOU and Simpson County Schools' attorney recommended some minor changes that did not substantively affect the intent of the MOU but required Commission approval.

Motion was made by Commissioner Stewart and seconded by Commissioner Powell to approve the Amended School Resource Officer Memorandum of Understanding between the City of Franklin, County of Simpson and Simpson County Schools and further authorized the Mayor to sign the agreement on behalf of the City.

Voting Aye by Roll Call: All. Motion carried unanimously.

City Manager Kenton Powell asked the Commission to reconsider the August 7, 2020, approval to close North College Street to allow Southern Kentucky Dance Center to hold its annual dance recital. Since that time the Methodist Church rescinded their approval for SKYDC to utilize its facilities for costume changing and staging due to the continuing rise of Covid-19 cases and Governor Beshear's reinstatement of previous restrictions relating to social

distancing and social gatherings. In keeping with these guidelines, Powell recommended the Commission rescind the approval to close North College Street for this event.

Motion was made by Commissioner Powell and seconded by Commissioner Williams to rescind the approval to close North College Street for the Southern Kentucky Dance Center recital scheduled for Friday, August 7, 2020.

Voting Aye by Roll Call: All. Motion carried unanimously.

City Manager Kenton Powell asked the Commission to approve the preliminary development of a Development Design Review Board. This new Board would work in conjunction with the Franklin-Simpson Planning & Zoning Board to examine and/or submit requests for changes to plan design and layout of new commercial and residential developments.

Powell indicated that Simpson Fiscal Court had approved the development of the Board at their last meeting. He and the City Attorney would work with Judge Barnes and Carter Munday of Planning & Zoning to begin determining the mechanics and functionality of this Board that would be unique to Franklin and Simpson County.

Motion was made by Commissioner Bennett and seconded by Commissioner Powell to approve the City Manager and City Attorney to work with Judge Executive Barnes, Simpson County Attorney and Carter Munday, F-S Planning & Zoning Administrator, to begin the development of the mechanics and functionality of the proposed Development Design Review Board.

Voting Aye by Roll Call: All. Motion carried unanimously.

Public Works Director Chris Klotter asked the Commission to consider approval to select an engineering firm or individual to provide cost estimates for a comprehensive subdivision regulation update. The subdivision regulations currently in use were developed in 1982 and were last revised in 1992.

Motion was made by Commissioner Bennett and seconded by Commissioner Stewart to approve to select an engineer to provide cost estimates for a comprehensive subdivision regulation update.

Voting Aye by Roll Call: All. Motion carried unanimously.

UTILITIES

Wastewater Superintendent Trent Coffee asked the Commission to consider approval of renewal of a contract with Aquatic Informatics which is the software the City's pretreatment facility utilizes for industrial discharge permit regulations by retaining industrial lab data, notices of violations, significant noncompliance and creates reports to help with EPA and KY Division of Water regulations.

Motion was made by Commissioner Stewart and seconded by Commissioner Williams to authorize entering into a one (1) year agreement with Aquatic Informatics and further authorized the Mayor to sign the any and all documents for this agreement.

Voting Aye by Roll Call Vote: All. Motion carried unanimously.

ORDINANCES

City Clerk Cathy Dillard provided first summary reading of the following ordinance:

Ordinance No. 2020-008 titled: *An Ordinance to Close the Public Portion of a 0.31 Acre Tract, more or less, of Barrett Lane Fronting the Stark Truss Site*

No action is taken on first reading of an ordinance.

EXECUTIVE SESSION

At 12:45 PM, motion was made by Commissioner Powell and seconded by Commissioner Williams to enter into Executive Session for the purpose of: (1) Litigation – Discussion of proposed or pending litigation {KRS 61.810(1)(c)}; and, (2) Personnel – Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee or member {KRS 61.810(1)(f)}.

Voting Aye by Roll Call: All. Motion carried unanimously.

Entering Executive Session were Mayor Dixon; Commissioners Powell, Bennett, Williams and Stewart; City Manager Kenton Powell; and City Attorney Scott Crabtree and Police Chief Roger Solomon.

Chief Solomon exited the meeting at 1:20 PM.

At 2:11 PM, motion was made by Commissioner Bennett and seconded by Commissioner Williams to exit Executive Session and return to open session.

Voting Aye by Roll Call: All. Motion carried unanimously.

OTHER COMMISSION BUSINESS

Motion was made by Commissioner Stewart and seconded by Commissioner Bennett to authorize City of Franklin employees including, but not limited to, the Code Enforcement Officer to re-institute Code Enforcement activities including, but not limited to citations, liens and appeals, in a manner that complies with all social distancing guidance as provided by the Centers for Disease Control (CDC) or the Kentucky Department for Public Health in accordance with Senate Bill 150 enacted as an emergency by the Commonwealth of Kentucky on March 30, 2020.

Voting Aye by Roll Call: All. Motion carried unanimously.

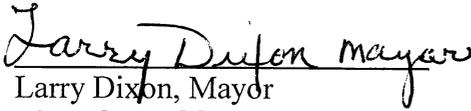
Motion was made by Commissioner Williams and seconded by Commissioner Bennett to authorize and allow all Planning and Zoning activities to be re-instituted retroactively applied from July 7, 2020 and going forward, with activities including, but not limited to hearings, meetings, and any appeals, to be conducted in a manner that complies with all social distancing guidance as provided by the Centers for Disease Control (CDC) or the Kentucky Department for Public Health in accordance with Senate Bill 150 enacted as an emergency by the Commonwealth of Kentucky on March 30, 2020.

Voting Aye by Roll Call: All. Motion carried unanimously.

ADJOURNMENT

At 2:16 PM, motion was made by Commissioner Powell and seconded by Commissioner Stewart to adjourn the regular meeting of the Franklin City Commission.

Voting Aye by Roll Call: All. Motion carried unanimously.


Larry Dixon, Mayor
City of Franklin, Kentucky


Cathy Dillard, City Clerk
City of Franklin, Kentucky