

**MINUTES OF REGULAR SESSION
OF THE
CITY OF FRANKLIN
CITY COMMISSION**

July 26, 2021

**City Hall
117 West Cedar Street
Franklin, Kentucky**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 Noon, Monday, **July 26, 2021**, in the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending were as follows:

Mayor Larry Dixon	Present
Commissioner Jamie Powell	Present
Commissioner Herbert Williams	Present
Commissioner Brownie Bennett	Present
Commissioner Wendell Stewart	Present

Others present included City Manager Kenton Powell; City Attorney Scott Crabtree; City Personnel Director/Deputy Clerk Rita Vaughn; City Finance Director Carol Rigggenbach; City Police Chief Roger Solomon; Public Works Director Chris Klotter; City Clerk Cathy Dillard; and, Community Development Director Tammie Carey.

Mayor Dixon called the meeting to order at 12:00 Noon, and Commissioner Jamie Powell offered the opening prayer.

APPROVAL OF MINUTES

Motion was made by Commissioner Bennett and seconded by Commissioner Stewart to approve the minutes as presented the July 12, 2021, regular meeting of the Franklin City Commission.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

HEAR THE PUBLIC

City Manager Kenton Powell indicated that Tammie McCorry, Executive Director of Live the Proof, Inc., was scheduled to speak to the Commission regarding homelessness in Franklin but Mr. McCorry was unable to attend the meeting due to a family obligation. Mr. McCorry did invite the Commission to the Feed the Need Soup Kitchen on Thursday, July 29, 2021, and asked to attend the next regularly scheduled Commission meeting on Monday, August 9, 2021.

GENERAL GOVERNMENT

City Personnel Director/Deputy Clerk Rita Vaughn asked the Commission to consider approval to enter into an agreement with Revize Web Services to redesign the City of Franklin website at a cost of \$12,300.00 plus \$2,400.00 annual hosting and maintenance fee. In addition, Revize offers a three year annual installment option for the redesign fee and annual hosting fees in the amount of \$5,700.00 per year and a redesign update on year four at no charge.

Motion was made by Commissioner Stewart and seconded by Commissioner Powell to approve entering into a contract with Revize to update the City of Franklin website and to host and maintain the website for the cost of \$12,300.00 payable in three annual installments of \$5,700.00 and to authorize the Mayor to sign any and all documents necessary to enter into this agreement with Revize.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

Community Development Director Tammie Carey asked to the Commission to consider approval of Municipal Order No. 2021-003 approving a Policy for the Protection of Information Security and Incident Procedures for the City of Franklin.

Motion was made by Commissioner Powell and seconded by Commissioner Williams and was unanimously approved by roll call vote the following Municipal Order No. 2021-003:

MUNICIPAL ORDER NO. 2021-003

***A MUNICIPAL ORDER RELATING TO THE
PROTECTION OF INFORMATION SECURITY
AND INCIDENT PROCEDURES FOR THE
CITY OF FRANKLIN, KENTUCKY***

WHEREAS, the legislature of the Commonwealth of Kentucky enacted KRS 61.931-61.934 requiring local governmental units to adopt a policy for the protection of information that may be kept or stored by the local governmental unit; and,

WHEREAS, the City of Franklin previously adopted a policy on July 13, 2015, and the Board of Commissioners of the City of Franklin, recognizes that information technology is changing and the threat of cyber security incidents is increasing; and,

WHEREAS, the notification requirements for local governments have changed since the adoption of the initial policy and, in an effort to protect the information contained within the City of Franklin and to develop procedures and policies in the event of an incident, the Board of Commissioners of the City of Franklin, finds there is a need to revise and adopt this Municipal Order protecting information security and implementing incident procedures for the City of Franklin, Kentucky.

NOW, THEREFORE, BE IT ORDERED by the Board of Commissioners of the City of Franklin, Kentucky as follows:

- 1. The Board of Commissioners hereby finds and determines that it is in the best interest of the City of Franklin, Kentucky to adopt the information security and incident procedures as contained in Exhibit 1 attached hereto and incorporated herein by reference.*

2. *The City Manager, or his designee, shall be responsible for ensuring compliance with the plans and procedures contained in Exhibit 1.*

3. *The Mayor of the City of Franklin, Kentucky is hereby authorized and directed to sign any and all documents necessary to effectuate the intent of this Municipal Order, if any.*

This municipal order was adopted by a unanimous vote of the Board of Commissioners of the City of Franklin at a meeting held on July 26, 2021.

Ordered this 26th day of July, 2021.

City Attorney Scott Crabtree asked the Commission to consider approval of Municipal Order No. 2021-004 adopting the City of Franklin Open Records Policy pursuant to KRS 61.876.

Motion was made by Commissioner Bennett and seconded by Commissioner Stewart and was unanimously approved by roll call vote the following Municipal Order No. 2021-004:

MUNICIPAL ORDER NO. 2021-004

A MUNICIPAL ORDER ADOPTING OPEN RECORDS POLICY FOR THE CITY OF FRANKLIN, KENTUCKY

WHEREAS, the legislature of the Commonwealth of Kentucky enacted KRS 61.876 during the 2021 Legislative Session requiring local governmental units to adopt a policy relating to Open Records requests; and,

WHEREAS, the staff of the City of Franklin has drafted and presented the Open Records Policy attached hereto as Exhibit 1 and incorporated herein by reference, and the Board of Commissioners of the City of Franklin finds there is a need to adopt this Municipal Order adopting said policy for the City of Franklin, Kentucky.

NOW, THEREFORE, BE IT ORDERED by the Board of Commissioners of the City of Franklin, Kentucky as follows:

1. *The Board of Commissioners hereby finds and determines that it is in the best interest of the City of Franklin, Kentucky to adopt the Open Records Policy attached hereto as Exhibit 1 and incorporated herein by reference.*

2. *The City Manager, by and through the City Clerk or her or his designee, shall be responsible for ensuring compliance with the policies contained in Exhibit 1.*

This municipal order was adopted by a unanimous vote of the Board of Commissioners of the City of Franklin at a meeting held on July 26, 2021.

Ordered this 26th day of July, 2021.

City Manager Kenton Powell asked the Commission to consider a special called meeting and work session to review the revised subdivision regulations and proposed Monday, August 16, 2021, from 9:00 a.m. to 12:00 Noon for the work session.

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to approve a special called meeting and work session to review the revised subdivision regulations on Monday, August 16, 2021, beginning at 9:00 a.m.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

ORDINANCES

City Clerk Cathy Dillard held second reading of the following ordinances:

Ordinance No. 2021-014: An Ordinance Of The Board Of Commissioners Of The City Of Franklin, Kentucky, Authorizing The Grant Of An Inducement For The Acquisition And Construction Of A Project Pursuant To The Kentucky Business Investment Program (KRS 154.32-010 To 154.32-100) Whereby The City Agrees To Forego The Collection Of The One Percent (1%) City Occupational License Fee On Wages From TMC-NA Taeyang Metal North America, LLC, That Would Otherwise Be Due With Respect To Project Employees, Which Amounts Shall Be Collected And Remitted To The City To Be Refunded Upon Employer's Request Over A Term Of Not Longer Than Ten (10) Years From The Activation Date Established By Said Program; And Taking Other Related Action

Motion was made by Commissioner Stewart and seconded by Commissioner Powell to adopt Ordinance No. 2021-014 and was approved by the following roll call vote:

Mayor Dixon	<u>Yes</u>	Commissioner Bennett	<u>Yes</u>
Commissioner Powell	<u>Yes</u>	Commissioner Stewart	<u>Yes</u>
Commissioner Williams	<u>Yes</u>		

Ordinance No. 2021-015: An Ordinance Enacting and Adopting a Supplement to the Code of Ordinances of the City of Franklin, Kentucky

Motion was made by Commissioner Williams and seconded by Commissioner Powell to adopt Ordinance No. 2021-015 and was approved by the following roll call vote:

Mayor Dixon	<u>Yes</u>	Commissioner Bennett	<u>Yes</u>
Commissioner Powell	<u>Yes</u>	Commissioner Stewart	<u>Yes</u>
Commissioner Williams	<u>Yes</u>		

EXECUTIVE SESSION

At 12:26 PM, motion was made by Commissioner Bennett and seconded by Commissioner Williams to enter into Executive Session for the purpose of: (1) Litigation – Discussion of proposed or pending litigation {KRS 61.810(1)(c)}; and, (2) Personnel – Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee or member {KRS 61.810(1)(f)}.

Voting Aye by Roll Call: All members present. Motion carried unanimously.

Entering Executive Session were Mayor Dixon; Commissioners Powell, Bennett, Williams and Stewart; City Manager Kenton Powell; and City Attorney Scott Crabtree and City Personnel Director/Deputy Clerk Rita Vaughn.

Vaughn exited Executive Session at 12:45 PM.

At 1:25 PM, motion was made by Commissioner Bennett and seconded by Commissioner Williams to exit Executive Session and return to open session.

Voting Aye by Roll Call Vote: All members present. Motion carried unanimously.

OTHER COMMISSION BUSINESS

Motion was made by Commissioner Williams and seconded by Commissioner Powell to promote Johnie Skipworth to Water Treatment Superintendent effective immediately to train with current Water Treatment Superintendent Jerry Farmer whose retirement effective date is November 30, 2021.

Voting Aye by Roll Call Vote: All members present. Motion carried unanimously.

This matter came before the Commission after application was made to the County of Simpson by the applicant and County employment procedures were followed. An interview was held with applicant by the County Judge Executive and the City Manager, and the below applicant was approved for hire by the Simpson Fiscal Court which then required City Commission approval.


Accordingly, motion was made by Commissioner Powell and seconded by Commissioner Williams to hire Emily Flora as Franklin-Simpson Planning & Zoning Commission Administrative Assistant.

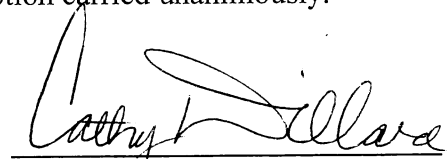
Voting Aye by Roll Call Vote: All members present. Motion carried unanimously.

ADJOURNMENT

At 1:31 PM, motion was made by Commissioner Powell and seconded by Commissioner Stewart to adjourn the regular meeting of the Franklin City Commission.

Voting Aye by Roll Call Vote: All members present. Motion carried unanimously.


Larry Dixon, Mayor
City of Franklin, Kentucky


Cathy Dillard, City Clerk
City of Franklin, Kentucky