

**MINUTES OF REGULAR SESSION
OF THE
CITY OF FRANKLIN
CITY COMMISSION**

June 22, 2020

**City Hall
117 West Cedar Street
Franklin, Kentucky**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 Noon, Monday, **June 22, 2020**, in the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending were as follows:

Mayor Larry Dixon	Present
Commissioner Jamie Powell	Present
Commissioner Herbert Williams	Present
Commissioner Brownie Bennett	Present
Commissioner Wendell Stewart	Present

Others present included City Manager Kenton Powell; City Personnel Director/Deputy Clerk, Rita Vaughn; Public Works Director, Chris Klotter; City Finance Director, Shaunna Cornwell; City Police Chief, Roger Solomon; City Clerk, Cathy Dillard; and, City Attorney, Scott Crabtree.

Mayor Dixon called the meeting to order at 12:00 Noon, and Commissioner Brownie Bennett offered the opening prayer.

APPROVAL OF MINUTES

Motion was made by Commissioner Stewart and seconded by Commissioner Williams to approve the minutes as presented of the June 8, 2020, regular meeting of the Franklin City Commission.

Voting aye by roll call vote: All. Motion carried unanimously.

COMMUNITY SERVICES

Public Works Director Chris Klotter provided the Commission with an update regarding the cleanup of the property located on West Madison Street. Debris removal has resumed and on July 7, 2020, concrete block will be available to the public. Anyone who wishes to pick up the

concrete block will be asked to coordinate a pickup time and sign a waiver and release of liability. Klotter provided a sample of the Waiver and Release.

Motion was made by Commissioner Powell and seconded by Commissioner Bennett to authorize the disposal of the concrete block and to authorize and approve the Waiver and Release as presented.

Voting aye by roll call vote: All. Motion carried unanimously.

City Manager Kenton Powell asked the Commission to consider a street closing request he received from Jennifer Atkins for the Pop Out BlackOut 2020 event scheduled for July 7, 2020. Ms. Atkins requested permission to close John J. Johnson Avenue from West Washington Street to Jefferson Street on Tuesday, July 7, 2020, from 11:00 am until 7:00 pm. In addition, Ms. Atkins stressed that all CDC social distancing guidelines would be observed and requested that masks be worn while attending the event.

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to close John J. Johnson Avenue from West Washington Street to Jefferson Street on Tuesday, July 7, 2020, from 11:00 am until 7:00 pm.

Voting aye by roll call vote: All. Motion carried unanimously.

City Manager Kenton Powell asked the Commission to approve Agreements for Services approved for funding in the Fiscal Year 2020-2021 annual budget as follows:

Boys & Girls Club of Franklin-Simpson	\$ 35,000.00
F-S Chamber of Commerce	35,000.00
Southern KY Drug Task Force	20,000.00
Simpson County Friends of the Shelter	5,000.00
Simpson County Historical Society	5,000.00

In addition, he asked for approval of the Agreements for Services approved for funding in the Fiscal Year 2019-2020 third budget amendment as follows:

Hope Harbor	\$ 5,000.00
United Way 211 Program	2,500.00
Gallery on the Square	10,000.00
BRADD Aging Services	2,000.00
F-S Human Rights Commission	5,000.00
On Track Program – SKYCTC	10,000.00
F-S Arts Council	5,000.00
Good Samaritan, Inc.	8,000.00
F-S Renaissance	5,000.00

Powell noted that the budget also approved funding for Franklin-Simpson Parks & Recreation in the amount of \$225,000.00 but an agreement is not required for funding.

Motion was made by Commissioner Stewart and seconded by Commissioner Bennett to approve and authorize the Mayor to sign the Agreements for Services with the community service organizations above-referenced.

Voting aye by roll call vote: All. Motion carried unanimously.

GENERAL GOVERNMENT

City Manager Kenton Powell asked to Commission to ratify the Mayor's signature on the amended Municipal Aid Cooperative Program Agreement with the Kentucky Transportation Cabinet, Department for Rural and Municipal Aid. This agreement decreased state road aid funding by approximately \$21,000.00 due the Covid-19 pandemic's impact on motor fuels tax and vehicle usage tax receipts.

Motion was made by Commissioner Bennett and seconded by Commissioner Powell to ratify the Mayor's signature on the amended Municipal Road Aid Cooperative Program Agreement between the Kentucky Transportation Cabinet, Department for Rural and Municipal Aid and the City of Franklin.

Voting aye by roll call vote: All. Motion carried unanimously.

City Manager Kenton Powell asked Police Chief Roger Solomon to join the discussion regarding the current ordinance regarding fireworks within the City limits. The dates and hours for fireworks is July 3 and July 4 from 10:00 AM until 12:00 Midnight. Chief Solomon recommended extending fireworks days and hours to include Sunday, July 5, 2020, with a 10:00 PM cutoff on Sunday. Chief Solomon further stated that due to the July 4th holiday falling over a long weekend and all public fireworks displays being cancelled that more residents would be celebrating the holiday at home.

Motion was made by Commissioner Powell and seconded by Commissioner Williams to extend fireworks within the City limits to include Sunday, July 5, 2020, with a 10:00 pm cutoff on Sunday.

Voting aye by roll call vote: All. Motion carried unanimously.

City Manager Kenton Powell advised the Commission there was an opening on the PVA Board of Assessment Appeals. Martha Thurmond expressed an interest in serving on this Board for the three year term.

Motion was made by Commissioner Bennett and seconded by Commissioner Stewart to appoint Martha Thurmond to the PVA Board of Assessment Appeals for a three (3) year term to expire on June 30, 2023.

Voting aye by roll call vote: All. Motion carried unanimously.

City Manager Kenton Powell asked the Commission to consider approving hiring seasonal labor. Since March 23, 2020, the City has been without help from the Simpson County Detention Center due the Covid-19 pandemic and the loss of this labor force has created a reduction in the level of services the City provides.

Motion was made by Commissioner Stewart and seconded by Commissioner Bennett to authorize the Human Resources Director and the City Manager to hire season labor starting July 1, 2020, to October 2, 2020, and further authorized the Mayor to sign any and all documents necessary for this action.

Voting aye by roll call vote: All. Motion carried unanimously.

City Finance Director Shauna Cornwell asked the Commission to approve Resolution No. F-2020 which authorizes the City of Franklin's application for participation in the Coronavirus Relief Fund, the application for funding through the Cares Act Coronavirus Relief Fund, and the Department for Local Government's Coronavirus Relief Fund duplication of benefits certification. In addition, the resolution authorizes the Mayor to sign any and all documents relating to application.

Motion was made by Commissioner Bennett and seconded by Commissioner Williams and unanimously approved Resolution No. F-2020 as follows:

RESOLUTION NO. F-2020

**RESOLUTION OF THE CITY OF FRANKLIN, KENTUCKY
AUTHORIZING AN APPLICATION FOR PARTICIPATION
IN THE CORONAVIRUS RELIEF FUND**

A RESOLUTION OF THE CITY OF FRANKLIN, KENTUCKY ("CITY") AUTHORIZING THE FILING OF A CORONAVIRUS RELIEF FUND ("CRF") APPLICATION FOR REIMBURSEMENT OF INCURRED EXPENSES IN CRF FUNDS WITH THE DEPARTMENT FOR LOCAL GOVERNMENT ("DLG"); AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE ANY DOCUMENTS WHICH ARE DEEMED NECESSARY BY DLG TO REIMBURSE CITY; AND AUTHORIZING THE MAYOR TO ACT AS THE AUTHORIZED CORRESPONDENT FOR REIMBURSEMENT.

WHEREAS, *City desires reimbursement for expenses incurred due to the public health emergency with respect to the Coronavirus Disease 2019 ("COVID-19") on behalf of the residents of City; and*

WHEREAS, *it is recognized that CRF funds are available to the City, pursuant to the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"), and impose certain obligations and responsibilities upon the City that require among other things:*

- (1) Approval of a satisfactory application by the City transmitted to DLG for approval; and,*
- (2) Any and all other obligations of the City in connection with receiving the CRF funds for the purposes stated herein.*

NOW, THEREFORE, *be it resolved this 22nd day of June, 2020, by the Board of Commissioners of the City of Franklin, Kentucky as follows:*

That a CRF application on behalf of the City of Franklin for CRF funds for reimbursement of expenses incurred by City due to the public health emergency with respect to COVID-19 shall be submitted to DLG; authorize and direct the Mayor or his duly authorized representative to provide such additional information and furnish such documentation as may be required; authorize the Finance Director of the City to act as the authorized correspondent for reimbursement; and authorize the Mayor to sign any and all documents which may be necessary or required to effectuate the intent of this Resolution.

This resolution was adopted by a unanimous vote of the Board of City Commissioners of Franklin, Kentucky at a meeting held on June 22, 2020.

City Finance Director Shaunna Cornwell requested the Commission’s approval for award of road salt as a result of the salt bid reverse auction for FY 2020-2021. There is no obligation to purchase salt under this bid but it ensures that salt is available for purchase at a fixed price if needed. Two bids were received with Compass Minerals providing the lowest bid at \$77.49 per ton. Mrs. Cornwell indicated the City does not need to purchase road salt at this time.

Motion was made by Commissioner Powell and seconded by Commissioner Williams to award the salt bid to Compass Minerals as the lowest and best responsive, responsible bidder in the amount of \$77.49 per ton, including delivery, and to further authorize the Mayor to sign any and all documents necessary for the contract.

Voting aye roll call: All. Motion carried unanimously.

UTILITIES

Public Works Director Chris Klotter asked the Commission to consider approval of an Independent Contractor Agreement for GIS services with Jon Zambrano.

No action was taken at the time on this matter.

ORDINANCES

City Clerk Cathy Dillard provided second summary reading of the following ordinance:

Ordinance No. 2020-006 entitled: *An Ordinance Adopting the Annual Budget for the Fiscal Year Beginning July 1, 2020 and Ending June 30, 2021, by Estimating Revenues and Appropriations.*

Motion was made by Commissioner Stewart and seconded by Commissioner Williams to adopt Ordinance No. 2020-006 and was approved by the following roll call vote:

Mayor Dixon	<u>Yes</u>	Commissioner Bennett	<u>Yes</u>
Commissioner Powell	<u>Yes</u>	Commissioner Stewart	<u>Yes</u>
Commissioner Williams	<u>Yes</u>		

Ordinance No. 2020-007 entitled: *An Ordinance Amending the Annual Budget for the Fiscal Year Beginning July 1, 2019 and Ending June 30, 2020 by Estimating Revenues and Appropriations.*

Motion was made by Commissioner Bennett and seconded by Commissioner Powell to adopt Ordinance No. 2020-007 and was approved by the following roll call vote:

Mayor Dixon	<u>Yes</u>	Commissioner Bennett	<u>Yes</u>
Commissioner Powell	<u>Yes</u>	Commissioner Stewart	<u>Yes</u>
Commissioner Williams	<u>Yes</u>		

EXECUTIVE SESSION

At 12:55 PM, motion was made by Commissioner Powell and seconded by Commissioner Stewart to enter into Executive Session for the purpose of:

LAND ACQUISITION – Deliberations on the future acquisition or sale of real property by a public agency where publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency {KRS 61.810(1)(b)};

LITIGATION – Discussion of proposed or pending litigation {KRS 61.810(1)(c)};

PERSONNEL – Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee or member {KRS 61.810(1)(f)}; and,

BUSINESS – Discussions between a public agency a representative of a business entity concerning a specific proposal, where open discussions would jeopardize the siting, retention, expansion, or upgrading of the business {KRS 61.810(1)(g)}.

Voting aye by roll call: All. Motion carried unanimously.

Entering Executive Session were Mayor Dixon; Commissioners Powell, Bennett, Williams and Stewart; City Manager Kenton Powell; and City Attorney Scott Crabtree.

At 3:41 PM, motion was made by Commissioner Williams and seconded by Commissioner Bennett to exit Executive Session and return to open session.

Voting aye by roll call: All. Motion carried unanimously.

Motion was made by Commissioner Stewart and seconded by Commissioner Bennett to approve the amended real estate purchase contract with Jerry Jones and Jewell Jones for property located on West Madison Street. The amended contract extends the closing and possession date.

Voting aye by roll call: All. Motion carried unanimously.

The Commission took no action earlier regarding the Independent Contractor Agreement but following questions regarding employment and clarifying additional information the Commission was satisfied and ready to vote regarding this agreement.

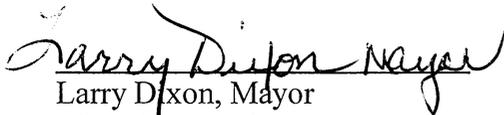
Motion was made by Commissioner Stewart and seconded by Commissioner Williams to approve the Independent Contractor Agreement with Jon Zambrano and authorize the Mayor to sign the contract on behalf of the City of Franklin.

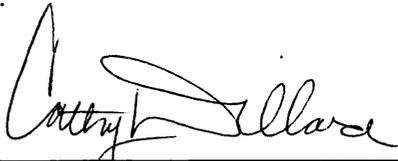
Voting aye by roll call: All. Motion carried unanimously.

ADJOURNMENT

At 3:44 PM, motion was made by Commissioner Powell and seconded by Commissioner Stewart to adjourn the regular meeting of the Franklin City Commission.

Voting aye by roll call: All. Motion carried unanimously.


Larry Dixon, Mayor
City of Franklin, Kentucky


Cathy Dillard, City Clerk
City of Franklin, Kentucky