

The Franklin City Commission convened in **regular session** at 6:00 pm, Monday, May 24, 2010, in the Simpson County School Board meeting room, 430 S. College Street, Franklin, Kentucky. Member attendance as follows:

Mayor Herbert S. Williams	Present and in the chair presiding
Commissioner Jamie Powell	Present
Commissioner Mike Simpson	Present
Commissioner Wendell Stewart	Present
Commissioner Henry Stone	Present

Also present were City Manager, Jim Brown; City Attorney, Scott Crabtree; Assistant Police Chief, Lieutenant Dallas Whiles, Simpson County Director Emergency Management; Bob Palmer; and City Clerk, Kathy Stradtner. F-S High student Lindsey Traugher was present to video tape the meeting. A member of the media, Keith Pyles, from Franklin Favorite/WFKN was present.

The Honorable Mayor Herbert S. Williams called the meeting to order at 6:03 pm, and Commissioner Henry Stone offered an opening prayer.

APPROVAL OF MINUTES

Motion was made by Commissioner Powell and seconded by Commissioner Stone to approve the minutes from the May 10, 2010 regular and the May 17, 2010 special called Commission meetings. Ayes: All. Motion-carried.

HEAR THE PUBLIC

Mr. Bob Palmer, Director for Simpson County Emergency Management, addressed the Commission regarding meetings he recently attended regarding Federal Emergency Management (FEMA) guidelines for public assistance as a result of damage resulting from the recent flooding rains. During discussion Mr. Palmer explained that the designated applicant agent is required to attend these meetings in order for the City to access the emergency funds available from FEMA. Mr. Palmer serves in this capacity for the County. Following further discussion, **motion** was made by Commissioner Simpson and seconded by Commissioner Powell to appoint Bob Palmer as FEMA agent applicant for the City of Franklin. Ayes: All. Motion carried.

REGULAR BUSINESS

GENERAL GOVERNMENT

- **Discussion and/or Possible Action Regarding Personnel Policies and Procedures Manual Revision**

Included in this meetings' agenda packet was a memo from Cendy Dodd, Finance Director, requesting a change in the Personnel Policies and Procedures. City Manager Brown explained that the new software installed at City Hall is being used to process payroll and the installed method for recording vacation carryover time is based on a calendar year instead of a fiscal year. To avoid the additional cost of a custom software change, the Commission is requested to consider changing the accrual time period as discussed and amend the Personnel Policies. Motion was made by Commissioner Powell and seconded by Commissioner

Stewart to amend as recommended the Personnel Policies (VI. Employee Benefits, Section C Vacation/Annual Leave, Subsection (9)) and strike the words fiscal year wherever it appears in the indicated section and insert the words calendar year. Ayes: All. Motion carried.

An employee may carry over vacation time from one ~~fiscal year~~ calendar year to the next in an amount up to the total amount of vacation time that he/she can accrue in the then current ~~fiscal year~~ calendar year, based upon said employee's date of hire and number of years of City service. Accrued vacation time shall be forfeited upon severance of employment with the City unless three (3) weeks written notice of intention to terminate employment is given to the employee's supervisor.

- **Discussion and/or Possible Action Regarding Purchases of Equipment for the Water & Sewer Department**

City Manager Brown discussed the funding for various purchases budgeted for the Water and Sewer Departments. The monies are from a \$510,000 grant and loan proceeds. Staff has been able to save money on several of the purchases, and has saved a total of just over \$90,000. City Manager Brown is proposing the list of authorized purchases be amended to include the following:

WASTE WATER TREATMENT PLANT

Spare induction unit for Chemical Feed System	\$5,275
Spectrophotometer (Lab use)	\$3,700
Dishwasher (Lab disinfecting use)	\$1,500

WATER TREATMENT PLANT

Lab Turbidimeter	\$2,000
5 inline Turbidimeters	\$13,500
6 paddle jar testers (Lab)	\$2,300
Gas Unit Heater (Chemical Storage)	\$5,200
Re-wind one existing Hi-service pump motor	\$7,000

WATER DISTRIBUTION DEPT

Various valves for leak detection line isolation	\$20,000
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WASTE WATER COLLECTION DEPT

Design work for 31-W Sewer Line replacement and Water Tank re-bid	\$19,275.42
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Following further discussion, **motion** was made by Commissioner Stone and seconded by Commissioner Stewart to authorize the expenditures as discussed and recommended by the City Manager for the Water and Sewer Departments at a total additional cost of \$79,750.42 and authorize the Mayor to sign any documents necessary per this motion. Ayes: All. Motion carried.

- **Discussion and/or Possible Action Regarding Refinance of World Color Loan**

City Manager Brown reported that staff has been working to secure a more favorable interest rate and repayment terms for the Worldcolor project. The loan is currently with Regions Bank and City staff recommends refinancing with a new loan with JP Morgan Chase Bank for a term of forty-two months at an interest rate of 2.96%; repayment would include equal quarterly payments based on a twenty year payback. Noted was that an early payoff penalty from Regions would be recouped within one year with the lower interest rate offered by JP Morgan. Following complete discussion, **motion** was made by Commissioner Powell and

seconded by Commissioner Simpson to refinance the World Color industrial financing that is currently with Regions Bank and go with J P Morgan/Chase Bank for a forty-two month term and interest rate of 2.96% as discussed and authorize the Mayor to sign any documents necessary to perpetuate this motion. Ayes: All. Motion carried.

PUBLIC SERVICES

No Business

PUBLIC SAFETY

No Business

COMMUNITY SERVICES

No Business

UTILITIES

No Business

ORDINANCES

- **First Reading of an Ordinance Annexing to the City of Franklin, Kentucky Certain Territory of Land Contiguous to the Existing City Limits of Franklin, Kentucky in Accordance with the Comprehensive Plan of Annexation and Declaring an Emergency to Exist**

Preparation of an annexing ordinance was sponsored by Mayor Williams and Commissioner Powell, and City Clerk Kathy Stradtner gave first and only reading to an ordinance annexing into the City limits an approximate 291 acre parcel located on the east side of Highway 31-W south and owned by Cagle's-Keystone Foods, LLC and declaring an emergency to exist. An ordinance adopted under a declared emergency requires only one reading and if upon a successful vote adopt, the ordinance must be published within ten days. **Motion** was made by Commissioner Stone and seconded by Commissioner Simpson to adopt Ordinance #110.80-05-2010 annexing the described property into the City limits. Roll Call Vote: Commissioner Jamie Powell, Yes; Commissioner Wendell Stewart, Yes; Commissioner Mike Simpson, Yes; Commissioner Henry Stone; Yes; Mayor Herbert S. Williams, Yes. Motion carried.

EXECUTIVE SESSION

Motion was made by Commissioner Stewart and seconded by Commissioner Powell to enter in to executive session for the purpose of discussion of proposed, or pending litigation {KRS 61.810(c)}, and discussions, or hearings, which might lead to the appointment, discipline, or dismissal of an individual {KRS 61.810(f)}. Ayes: All. Motion carried at 6:45 pm. Entering executive session were Mayor Williams and the four Commissioners, City Attorney Crabtree, and City Manager Brown.

At 7:25 pm those in executive session returned to the open meeting room, and **motion** was made by Commissioner Powell and seconded by Commissioner Stewart to close the executive session and return to open session. Ayes: All. Motion carried.

Motion was made by Commissioner Powell and seconded by Commissioner Stone to accept the resignation of Paul Robey from the Water Distribution Department and authorize the publication of employment opportunity. Ayes: All. Motion carried.

Motion was made by Commissioner Simpson and seconded by Commissioner Stewart to hire Elizabeth Wakefield as a part-time employee at the Police Department for the summer. Ayes: All.

CITY ATTORNEY REPORTS

None

CITY MANAGER REPORTS

City Manager Brown updated the Commission on recent staff activates, including the following:

- Drainage issues at the Jenkins home on Morris Street were discussed at the last meeting, and as stated, City staff examined the area and improvements made to the drainage included installation of a tile under the road.
- Drainage in Grainger Village subdivision was also discussed at the last meeting, and preliminary work has been completed and when weather allows concrete of the drainage ditch will be scheduled; drainage at Chapman Street has been redirected.
- Mosquito spraying is being conducted in the City every night that it is not raining.

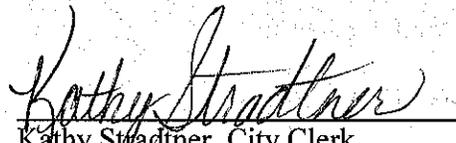
OTHER COMMISSION BUSINESS

None

ADJOURNMENT

Motion was made by Commissioner Powell and seconded by Commissioner Simpson to adjourn the City Commission meeting. Ayes: All. Motion carried at 7:31 pm.


Herbert S. Williams, Mayor


Kathy Stradtner, City Clerk
