

**MINUTES OF REGULAR SESSION
OF THE
CITY OF FRANKLIN
CITY COMMISSION**

May 13, 2019

**City Hall
117 West Cedar Street
Franklin, Kentucky**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 Noon, Monday, **May 13, 2019**, in the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending were as follows:

Mayor Larry Dixon	Present
Commissioner Jamie Powell	Present
Commissioner Herbert Williams	Present
Commissioner Brownie Bennett	Present
Commissioner Wendell Stewart	Present

Others present included City Manager Kenton Powell; City Attorney Scott Crabtree; City Personnel Director/Deputy Clerk, Rita Vaughn; City Finance Director, Shaunna Cornwell; City Police Chief, Roger Solomon; Public Works Superintendent Chris Klotter; City Clerk, Cathy Dillard; F-S Human Rights Commission Director, Donzella Lee; Franklin Favorite/WFKN media representative, Keith Pyles; Simpson County Fire Chief Leslie Goodrum and Nelson Slaughter from the Fire Department; Captain Kelly Mayfield and Lt. Dale Adams of the Franklin Police Department; and, Robbie Matthews the Franklin Police Department's newest officer.

Mayor Dixon called the meeting to order at 12:00 Noon, and Herbert Williams offered the opening prayer.

APPROVAL OF MINUTES

Motion was made by Commissioner Powell and seconded by Commissioner Bennett to approve the minutes as presented of the April 22, 2019, regular meeting of the Franklin City Commission

Voting aye: All. Motion carried unanimously.

RECOGNITION

Franklin Police Chief Roger Solomon introduced incoming police officer Robbie Matthews. Chief Solomon said Matthews would enter a three to four week accelerated training program and, due his previous law enforcement experience, would then be available for patrol duty.

City Attorney Scott Crabtree administered the oath of office for Officer Matthews.

COMMUNITY SERVICES

Lt. Dale Adams, Franklin Police Department, provided a discussion and video presentation regarding the use of drones for law enforcement purposes. Lt. Adams indicated that drone usage in the law enforcement environment had become more prevalent due to the availability of affordable technology.

Chief Solomon is proposing the purchase of a drone for the department with funds for the purchase from the drug forfeiture fund. The cost for the equipment, training and licensure would have a total cost of approximately \$4,715.00. The department hopes to have three (3) trained handlers, one handler for each shift.

No action was taken by the Commission regarding this matter.

City Clerk Cathy Dillard discussed the upcoming Neighborhood Walk and Special Called Commission meeting scheduled for Monday, June 10, 2019. This special called meeting will replace the regularly scheduled meeting on June 10 at 12:00 Noon.

The walk will begin at 6:00 PM at the Quarterback Club Pavilion at the Franklin-Simpson High School football stadium with the special called meeting to begin at 7:00 PM. In the event of inclement weather the walk could be cancelled and the meeting held at 6:00 PM at City Hall. Signs will be placed along the route to notify and invite residents to walk with City officials and attend a City Commission meeting.

No action was taken by the Commission regarding this matter.

GENERAL GOVERNMENT

Fire Chief Leslie Goodrum discussed the most recent Franklin and Simpson County ISO Rating and the rating criteria and process. The 2019 rating will be 4/4Y which becomes effective August 1, 2019, and represents an improvement over the 2011-2012 rating.

Chief Goodrum noted that the scoring categories receiving the lowest score were the personnel and the deployment category. These lower scores were received because we do not have a 24-hour fully staffed fire department and the only way to improve this score would be to hire additional full time employees.

The Goodrum and the Commission were pleased with the results of the rating. The improved classification could potentially impact insurance premium rates for our community.

No action was taken by the Commission regarding this matter.

City Attorney Scott Crabtree asked the Commission to consider an ordinance amending the comprehensive plan of annexation ordinance. The current ordinance was passed in 1982 and omitted the “area generally to the west.”

Commissioner Powell and Commissioner Stewart asked to sponsor the ordinance. First summary reading of the ordinance took place during the ordinance portion of our meeting.

No action was required by the Commission regarding this matter.

City Finance Director Shaunna Cornwell reviewed the year-end operating budget, the proposed third budget amendment for the fiscal year 2018-2019 budget, and provided an overview of the significant changes to the fund balances. These changes reflect the pre-funded community service commitments to several organizations.

Commissioner Powell and Commissioner Stewart asked to sponsor the proposed budget amendment ordinance with first summary reading taking place during the ordinance portion of this meeting.

No action was required by the Commission regarding this matter.

City Finance Director Shaunna Cornwell asked the Commission to ratify the Mayor’s signature on a certificate of deposit account with German American Bank which was opened on May 1, 2019. This account was opened to allow the City to take advantage of an increased interest rate on funds set aside for debt service on the fiber optic bonds. The certificate maturity date will coincide with the bond maturity.

Motion was made by Commissioner Bennett and seconded by Commissioner Stewart to ratify the Mayor’s signature and to authorize the establishment of a certificate of deposit account with German American Bank and to further authorize signors on the account to be the City Manager, Finance Director, and Community Development Director.

Voting Aye: All. Motion carried unanimously.

City Finance Director Shaunna Cornwell addressed the Commission regarding the fiscal year 2019-2020 Municipal Aid Cooperative Agreement between the City of Franklin and the Commonwealth of Kentucky Transportation Cabinet, Department of Rural and Municipal Aid, which will provide \$168,591.99 to aid the City in the construction, reconstruction, and maintenance of certain roads and bridges for Fiscal Year 2019-2020. This agreement, along

with the following resolution, must be approved annually to continue participation in the Municipal Road Aid Cooperative Program.

RESOLUTION NO. B - 2019

**CITY OF FRANKLIN, KENTUCKY
RESOLUTION ADOPTING AND APPROVING THE EXECUTION
OF A MUNICIPAL AID CO-OP PROGRAM CONTRACT BETWEEN
THE CITY OF FRANKLIN AND THE COMMONWEALTH OF KENTUCKY,
TRANSPORTATION CABINET, DEPARTMENT OF RURAL AND MUNICIPAL AID
FOR THE FISCAL YEAR BEGINNING JULY 1, 2019, AS PROVIDED IN
THE KENTUCKY REVISED STATUTES, AND ACCEPTING ALL STREETS
REFERRED TO THEREIN AS BEING STREETS WHICH ARE A PART
OF THE CITY OF FRANKLIN**

WHEREAS, the Board of Commissioners of the City of Franklin, Kentucky has determined that it is in the best interest of the citizens of Franklin, Kentucky to accept the invitation from the Department of Rural and Municipal Aid to participate in a cooperative program to aid the City in the construction, reconstruction, and maintenance of certain roads and bridges using its share of the Municipal Road Aid Funds apportioned to it by the Department of Rural and Municipal Aid; and,

WHEREAS, it has been determined that the City must enter into a Municipal Road Aid Cooperative Program Agreement in order to participate in this program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Franklin, Kentucky as follows:

- 1. The Board of Commissioners of the City of Franklin, Kentucky does hereby accept all streets referred to in said contract as being city streets which are a part of the City of Franklin; and*
- 2. The Board of Commissioners of the City of Franklin does hereby ratify and adopt all statements, representations, warranties, covenants, and agreements contained in said contract and does hereby accept said contract and by such acceptance agrees to all the terms and conditions therein stated; and*
- 3. The Chief Executive Officer (Mayor) of the City of Franklin is hereby authorized and directed to sign said contract as set forth on behalf of the Board of Commissioners of the City of Franklin, and the City Clerk of Franklin, Kentucky is hereby authorized and directed to certify thereto.*
- 4. This resolution was adopted by a unanimous vote of the Board of Commissioners of the City of Franklin at a meeting held on May 13, 2019.*

The required public hearing regarding the use of these funds was held on May 13, 2019 at 11:45 AM.

Motion was made by Commissioner Powell seconded by Commissioner Williams to approve the Municipal Road Aid Cooperative Program Agreement for Fiscal year 2019-2020 and to adopt Resolution No. B-2019, and authorize the Mayor to sign any documents necessary to effectuate this motion.

Voting Aye: All present. Motion carried unanimously.

City Finance Director Shaunna Cornwell asked the Commission to consider entering into an agreement with Springbuk, through Peel & Holland, for analytical trend data services relating to health insurance utilization. The cost for this service is approximately \$820.00 annually.

Motion was made by Commissioner Bennett and seconded by Commissioner Powell to approve \$820.00 annually to Peel & Holland to generate benefit and wellness claim reports and to authorize the Mayor to sign all documents necessary for the execution of this agreement.

Voting Aye: All. Motion carried unanimously.

City Finance Director Shaunna Cornwell requested the Commission's approval for award of road salt as a result of the salt bid reverse auction for FY 2019-2020. There is no obligation to purchase salt under this bid but it ensures that salt is available for purchase at a fixed price if there is a shortage. Two bids were received with Compass Minerals providing the lowest bid at \$98.00 per ton. Mrs. Cornwell indicated that 150 tons will be purchased under this bid price.

Motion was made by Commissioner Williams and seconded by Commissioner Stewart to award the salt bid to Compass Minerals as the lowest and best responsive, responsible bidder in the amount of \$98.00 per ton.

Voting Aye: All. Motion carried unanimously.

Franklin-Simpson Renaissance Summer Nights Concert Series begins Friday, June 7, 2019, and Renaissance requested to close South College Street from West Kentucky Avenue to West Cedar Street between the hours of 4:00 PM until 10:00 PM for the following dates:

1. Friday, June 7, 2019
2. Friday, June 21, 2019
3. Friday, June 28, 2019
4. Friday, July 5, 2019
5. Friday, July 12, 2019
6. Friday, July 19, 2019
7. Friday, July 26, 2019
8. Friday, August 2, 2019
9. Friday, August 9, 2019
10. Friday, August 23, 2019
11. Friday, August 30, 2019

Motion was made by Commissioner Bennett and seconded by Commissioner Stewart to approve the request submitted by F-S Renaissance to close South College Street from West Kentucky Avenue to West Cedar Street from 4:00 PM until 10:00 PM for the Summer Nights Concert Series for the concert dates listed above.

Voting Aye: All. Motion carried unanimously.

City Clerk Cathy Dillard provided an update to the Commission regarding the recent online surplus property auction. The City recently finalized our first online surplus property auction with GovDeals. The bid results were presented and included the number of bids and online visitors for each individual item. The increased exposure to potential bidders provided by the online platform resulted in a significantly better sale. Six items were sold for a total sale price of \$18,733.00.

No action was required by the Commission regarding this matter.

PUBLIC SAFETY

City Attorney Scott Crabtree asked the Commission to consider approval of amendments to the following Police Policies and Procedures:

1. Section 1, Chapter 6 – Career Development and High Education
2. Section 1, Chapter 7 – General Management
3. Section 1, Chapter 21 – Uniforms and Appearance
4. Section 1, Chapter 26 – Budgeting/Finance
5. Section 1, Chapter 28 – Physical Fitness Standards

Motion was made by Commissioner Powell and seconded by Commissioner Williams to authorize the amendments as presented to the Franklin Police Department Policies and Procedures manual.

Voting Aye: All. Motion carried unanimously.

ORDINANCES

City Clerk Cathy Dillard presented first summary reading of the following ordinances:

Ordinance No. 2019-013 titled: *Amendment to Ordinance Adopting a Comprehensive Plan of Annexation for the City of Franklin, Kentucky*

Ordinance No. 2019-010 titled: *An Ordinance Amending the Annual Budget for the Fiscal Year Beginning July 1, 2018 and ending June 30, 2019 by Estimating Revenues and Appropriations*

No action is taken at first reading of an ordinance.

EXECUTIVE SESSION

At 12:58 PM, motion was made by Commissioner Bennett and seconded by Commissioner Stewart to enter into Executive Session for the purpose of:

- (1) LAND ACQUISITION – Deliberations on the future acquisition or sale of real property by a public agency where publicity would be likely to affect the value of a

specific piece of property to be acquired for public use or sold by a public agency {KRS 61.810(1)(b);

(2) LITIGATION – Discussion of proposed or pending litigation {KRS 61.810(1)(c)}

Voting Aye: All. Motion carried unanimously.

Entering Executive Session were Mayor Dixon; Commissioners Powell, Bennett, Williams and Stewart; and City Attorney Scott Crabtree.

At 1:55 PM, motion was made by Commissioner Powell and seconded by Commissioner Stewart to exit Executive Session and return to open session.

Voting Aye: All. Motion carried unanimously.

OTHER COMMISSION BUSINESS

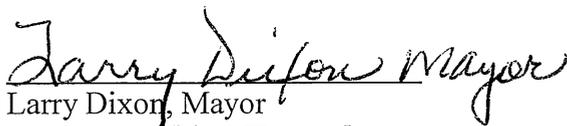
Mayor Dixon reminded everyone about the Memorial Day services at Greenlawn Cemetery on Monday, May 27, 2019 at 2:00 PM. Mayor Dixon invited everyone to attend the services.

Commissioner Stewart commented that Atmos Energy bills continued to be higher than normal due to a billing error in this area. Commissioner Bennett indicated that Atmos was offering their customers payment options due to the billing errors.

ADJOURNMENT

At 1:55 PM, motion was made by Commissioner Powell and seconded by Commissioner Stewart to adjourn the regular meeting of the Franklin City Commission.

Voting Aye: All. Motion carried unanimously.


Larry Dixon, Mayor
City of Franklin, Kentucky


Cathy Dillard, City Clerk
City of Franklin, Kentucky