

**MINUTES OF REGULAR SESSION  
OF THE  
CITY OF FRANKLIN  
CITY COMMISSION**

**May 11, 2020**

**City Hall  
117 West Cedar Street  
Franklin, Kentucky**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 Noon, Monday, **May 11, 2020**, via live video/audio teleconference originating from the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending via live video/audio teleconference were as follows:

Mayor Larry Dixon	Present
Commissioner Jamie Powell	Present
Commissioner Herbert Williams	Present
Commissioner Brownie Bennett	Present
Commissioner Wendell Stewart	Present

Others present included City Manager Kenton Powell, City Attorney Scott Crabtree, Public Works Director Chris Klotter; City Finance Director Shaunna Cornwell and City clerk Cathy Dillard. Participating via teleconference were Community Development Director Tammie Carey and Julie Trovillion, Partnership Specialist for the U.S. Census Bureau.

Mayor Dixon called the meeting to order at 12:00 PM and Commissioner Wendell Stewart offered an opening prayer.

**APPROVAL OF MINUTES**

Motion was made by Commissioner Powell and seconded by Commissioner Bennett to approve the minutes as presented of the April 27, 2020, regular meeting of the Franklin City Commission.

Voting Aye by Roll Call: Commissioners Stewart, Bennett, Powell and Williams.  
Motion carried unanimously.

**COMMUNITY SERVICES**

Mayor Dixon welcomed Julie Trovillion to the meeting via teleconference. Ms. Trovillion is a Partnership Specialist with the U.S. Census Bureau and provides assistance to counties and cities in the Barren River Area Development District region of Kentucky. She reported that Simpson County leads in response rates for the BRADD region and Kentucky is 14<sup>th</sup> in the

nation for response rates for Census 2020. In addition, she reminded everyone that all deadlines for responses had been extended due to the Covid-19 state of emergency.

Census data provides a critical link to federal funding programs, congressional redistricting, business development decisions and, in addition, provides the data for many of the decisions impacting our region in Kentucky – roads, schools, senior citizen programs, youth programs. While Simpson County leads the district in response rates, roughly 45% remain uncounted. Responses require minimal effort and may be submitted online at [my2020census.gov](http://my2020census.gov).

Mayor Dixon asked Julie to explain confidentiality requirements for the data submitted. She indicated the data is used as statistical data only and private information remains confidential for 72 years.

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Community Development Director Tammie Carey provided the Commission with an update regarding Bicentennial activities. Carey indicated that the Bicentennial Committee continues to meet and discuss ideas for activities with the Bicentennial Independence Day Parade currently scheduled for July 4 at 10:00 AM. In October the City Commission will hold a meeting on the Courthouse lawn and in November the 200 mile relay and Bicentennial Ball are planned.

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City Manager Kenton Powell asked the Commission to consider options for Phase I of reopening City Hall and how to best protect City employees and provide services to the community. One option was to contract with a medical professional to be on site daily to administer body temperature monitoring or designate an employee in each department to administer the body temperature check. Commissioner Bennett recommended internal monitoring as contracting with a medical professional was costly. City Attorney Scott Crabtree recommended training employees.

Motion was made by Commissioner Bennett and seconded by Commissioner Stewart to monitor employee body temperatures during Phase I reopening with monitoring performed by department managers or a properly trained designee.

Voting Aye by Roll Call: Commissioners Stewart, Bennett, Powell and Williams.  
Motion carried unanimously.

City Manager Kenton Powell indicated that remote work schedules would be available to employees and upgrades are planned for equipment to allow “appointment only” entry to City Hall. Cornwell indicated that citizens had been very receptive to the options offered for utility payments and services. The recommendation for a June 1 possible reopening date for City Hall was discussed, this opening date recommendation would be with appointment-only access and subject to guidelines provided by the Governor’s office.

In addition, City Attorney Scott Crabtree asked the Commission to consider rescinding certain Executive Orders allowing for the re-opening of City Hall and resuming other City provided services. Crabtree recommended an Executive Order signed by the Mayor be entered allowing for re-opening pursuant to the Governor's re-opening guidelines.

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City Manager Kenton Powell shared an email from Judge Executive Barnes regarding reopening parks in Franklin on Friday, May 15, 2020. Powell indicated that he had spoken with Terry Joiner and he did have a plan in place regarding re-opening the parks and restricting access to the picnic pavilions and play grounds. Commission members agreed that opening the parks was important for the community.

Motion was made by Commissioner Powell and seconded by Commissioner Williams to reopen the parks in Franklin on Friday, May 15, 2020, under the CDC guidelines and under the direction of Franklin-Simpson Parks & Recreation Director Terry Joiner and Board of Directors.

Voting Aye by Roll Call: Commissioners Stewart, Bennett, Powell and Williams.  
Motion carried unanimously.

**GENERAL GOVERNMENT**

City Finance Director Shaunna Cornwell asked the Commission to approve participation in the Salt Bid Reverse Auction for the purchase of road salt. Cornwell indicated that as of now the City had a reserve of road salt but participation in this bidding process allows us to purchase road salt if needed.

Motion was made by Commissioner Stewart and seconded by Commissioner Bennett to authorize the City of Franklin to participate in the Salt Bid Reserve Auction with the Kentucky Association of County Officials and Kentucky League of Cities and to further authorize the Mayor to sign any and all documents required to participate in the auction or purchase road salt.

Voting Aye by Roll Call: Commissioners Stewart, Bennett, Powell and Williams.  
Motion carried unanimously.

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City Manager Kenton Powell asked the Commission to consider two proposed dates for a special called meetings and budget work sessions to discuss development of the Fiscal Year 2020-2021 budget. The Commission recommended a video/audio conference meetings or in person meetings, if allowable, for Monday, May 18, 2020, beginning at 9:00 AM and Monday, June 1, 2020, beginning at 9:00 AM. All video/audio conference meetings would originate from City Hall and any in person meetings would be held under the guidelines recommended by the Governor.

Motion was made by Commissioner Bennett and seconded by Commissioner Stewart to hold special called meetings and budget work sessions on Monday, May 18, 2020, and Monday, June 1, 2020, both beginning at 9:00 AM.

Voting Aye by Roll Call: Commissioners Stewart, Bennett, Powell and Williams.  
Motion carried unanimously.

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Public Works Director Chris Klotter asked the Commission to consider approval of Resolution No. E-2020 approving the adoption of an Interlocal Purchasing Agreement with the County of Simpson for the purchase of asphalt, milling and/or resurfacing services. Last year the City partnered with the County for the same bid and this partnership allowed for better pricing options for both government agencies.

Motion was made by Commissioner Powell, seconded by Commissioner Williams and by roll call vote unanimously approved Resolution No. E-2020 as follows:

**RESOLUTION NO. E-2020**

**RESOLUTION TO APPROVE AND ADOPT  
AN INTERLOCAL COOPERATIVE PURCHASING AGREEMENT  
REGARDING THE PURCHASE OF ASPHALT, MILLING OR OTHER GOODS  
OR SERVICES RELATING TO RESURFACING STREETS OR ROADS  
WITH THE COUNTY OF SIMPSON, KENTUCKY**

*WHEREAS, in an effort to save the taxpayers money, the Board of City Commissioners of the City of Franklin, Kentucky has determined that it is in the best interest of the citizens of Franklin, Kentucky to enter into an interlocal cooperative purchasing agreement with the County of Simpson regarding the purchase of asphalt, milling or other goods or services relating to resurfacing streets or roads that may be required from time to time by both the City of Franklin and the County of Simpson; and*

*WHEREAS, pursuant to KRS 65.250(2), the City Manager and the County Judge Executive, or his or her designees, shall be the administrators of this agreement; and*

*WHEREAS, the Board of Commissioners and the Fiscal Court extend to the other party the right to purchase pursuant to such bids and contracts to the extent permitted by law, and to the extent agreed upon between each party and the bidder, contractor, vendor, supplier or service provider; and*

*NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Franklin, Kentucky, as follows:*

- 1. The Board of City Commissioners hereby finds and determines that it is in the best interest of the City of Franklin, Kentucky to enter into an Interlocal Cooperative Purchasing Agreement Regarding the Purchase of Asphalt, Milling or Other Goods or Services Relating to Resurfacing Streets or Roads with the County of Simpson, a copy of which is attached and incorporated hereto as Exhibit A, subject to the approval of the Kentucky Department for Local Government.*
- 2. The Mayor of the City of Franklin, Kentucky is hereby authorized and directed to sign any and all documents necessary to effectuate the intent of this Resolution.*

*This resolution was adopted by a unanimous vote of the Board of City Commissioners of Franklin, Kentucky at a meeting held on May 11, 2020.*

**ORDINANCES**

City Clerk Cathy Dillard provided second summary reading of the following ordinance:

Ordinance No. 2020-005 titled: *An Ordinance Amending the Annual Budget for the Fiscal Year Beginning July 1, 2019, and ending June 30, 2020 Estimating Revenues and Appropriations.*

Motion was made by Commissioner Bennett and seconded by Commissioner Powell to adopt Ordinance No. 2020-005 and was approved by the following roll call vote:

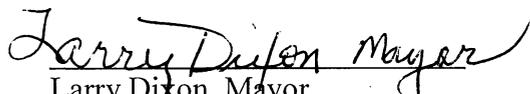
Mayor Dixon	<u>Yes</u>	Commissioner Bennett	<u>Yes</u>
Commissioner Powell	<u>Yes</u>	Commissioner Stewart	<u>Yes</u>
Commissioner Williams	<u>Yes</u>		

Mayor Dixon asked each Commissioner if they had any comments prior to adjournment. Commissioner Williams commended the thanked the City of Franklin staff for their continued efforts to keep things running smoothly. Commissioner Bennett said she thought many people were anxious for the parks to re-open.

**ADJOURNMENT**

At 1:18 PM, motion was made by Commissioner Powell and seconded by Commissioner Williams to adjourn the regular meeting of the Franklin City Commission and the video/audio live broadcast ended.

Voting Aye by Roll Call: Stewart, Bennett and Williams.  
Motion to adjourn carried unanimously.

  
Larry Dixon, Mayor  
City of Franklin, Kentucky

  
Cathy Dillard, City Clerk  
City of Franklin, Kentucky