

**MINUTES OF REGULAR SESSION
OF THE
CITY OF FRANKLIN
CITY COMMISSION**

April 27, 2020

**City Hall
117 West Cedar Street
Franklin, Kentucky**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 Noon, Monday, **April 27, 2020**, via live video/audio teleconference originating from the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending via live video/audio teleconference were as follows:

Mayor Larry Dixon	Present
Commissioner Jamie Powell	Present
Commissioner Herbert Williams	Present
Commissioner Brownie Bennett	Present
Commissioner Wendell Stewart	Present

Others present included City Manager Kenton Powell, City Attorney Scott Crabtree, Public Works Director Chris Klotter and City Finance Director Shaunna Cornwell. Participating via teleconference were Debbie Hill and Ellie Harbaugh with United Way of Southern Kentucky, Kim Kirby with Kirby & Moore CPAs, and Guy Waggoner and Maverick Brown, Trust Officers with Franklin Bank & Trust Company.

Mayor Dixon called the meeting to order at 12:00 PM and Commissioner Jamie Powell offered an opening prayer.

APPROVAL OF MINUTES

Motion was made by Commissioner Powell and seconded by Commissioner Bennett to approve the minutes as presented of the April 13, 2020, regular meeting of the Franklin City Commission.

Voting Aye by Roll Call: Commissioners Stewart, Bennett, Powell and Williams.
Motion carried unanimously.

COMMUNITY SERVICES

City Manager Kenton Powell welcomed Debbie Hill and Ellie Harbaugh via teleconference and asked them to provide information regarding the United Way 211 Program available to residents of the City of Franklin.

Harbaugh indicated that since mid-March requests for assistance had tripled with over 12,000 calls for food services. She further indicated that the most recent calls for assistance are for rent and utility assistance, securing unemployment benefits, health care assistance, questions regarding stimulus payments and mental health (stress and anxiety) issues. With this significant increase, Harbaugh said staff performance indicators were maintained and United Way had increased 211 program staffing to meet demand.

Hill indicated that needs are at an incredibly high level now and will continue to increase due to varying circumstances but should peak in about two to four months. Hill asked the Commission to consider additional support by donating \$10,000.00 to the United Way 211 Covid-19 Crisis Fund which would be earmarked to serve residents of Franklin and Simpson County with a goal to relieve hardships for vulnerable working families due to quarantine or disruption of income related to Covid-19.

Motion was made by Commissioner Bennett and seconded by Commissioner Stewart to approve a donation to the United Way 211 Covid-19 Crisis Fund in the amount of \$10,000.00 and further authorized the Mayor to sign the Agreement for Services on behalf of the City of Franklin for the public purpose of providing services through this program.

Voting Aye by Roll Call: Commissioners Stewart, Bennett, Powell and Williams.
Motion carried unanimously.

GENERAL GOVERNMENT

City Finance Director Shaunna Cornwell welcomed Kim Kirby of Kirby & Moore CPAs via teleconference to the meeting to discuss the fiscal year 2018-19 audit report. Mr. Kirby provided a compilation of the audit report and confirmed that the City of Franklin was in compliance with municipal general accounting practices and maintained a balanced budget. This audit report was consistent with prior year reports with an overall clean opinion. Mr. Kirby commended the City Manager Kenton Powell and Finance Director Shaunna Cornwell for their continued cooperative efforts during the audit process.

City Finance Director Shaunna Cornwell asked the Commission to consider a special called meeting and budget work session to discuss amendments to the Fiscal Year 2019-2020 budget. Cornwell indicated the budget amendment would provide the foundation for planning the Fiscal Year 2020-2021 operating budget. The Commission recommended a video/audio conference meeting for Monday, May 4, 2020, beginning at 9:00 AM originating from City Hall.

No action was required for this matter.

City Finance Director Shaunna Cornwell asked the Commission to consider adoption of Municipal Order No. 2020-01 which amends the City of Franklin's Investment Policy. Cornwell welcomed via teleconference Guy Waggoner and Maverick Brown, representing Franklin Bank & Trust Company's Trust Department, the City's investment advisors.

Waggoner and Brown provided a brief overview of recommended investment strategies for the City during recent market declines with a continued focus on preservation of principle, capital, liquidity and return on investment. Brown indicated the while the amendments to our investment policy are good, they do not change the underlying investment strategy already in place.

Motion was made by Commissioner Powell and seconded by Commissioner Williams and, by roll call vote, unanimously approved City of Franklin Municipal Order #2020-001 as follows:

MUNICIPAL ORDER NO. 2020 - 001

*MUNICIPAL ORDER APPROVING THE
CITY OF FRANKLIN, KENTUCKY INVESTMENT POLICY*

WHEREAS, KRS 66.480 provides that the governing body of a city may invest and reinvest money subject to its control and jurisdiction; and

WHEREAS, KRS 66.480 also provides that the city's investment authority is subject to the limitations set forth in the aforementioned statute; and

WHEREAS, KRS 66.480 further provides that the governing body of a city that invests and reinvests money subject to its control and jurisdiction must adopt a written investment policy to govern the investment of funds; and

WHEREAS, to help achieve that goal, city staff has developed the City of Franklin Investment Policy that has been presented to the Board of Commissioners; and

WHEREAS, the City of Franklin's Board of Commissioners finds that it is in the best interests of the residents of the City to approve this policy.

NOW, THEREFORE, BE IT ORDERED by the City of Franklin, Kentucky as follows:

1. The City of Franklin Investment Policy, a copy of which is attached to and made a part of this Municipal Order as if copied in full herein, is hereby approved.

2. The City Manager or his/her designee is hereby authorized and directed to implement this policy upon approval by the City of Franklin, Kentucky Board of Commissioners.

3. This Municipal Order shall be in full force and effect upon signature and recordation.

ADOPTED: Monday, April 27, 2020

City Manager Kenton Powell asked the Commission to approve the purchase of six (6) tablets for use by the Commissioners for video conference meetings and document retrieval during meetings held in chambers. The tablets were purchased through Bluegrass Cellular for a total of \$330.00 each billed over a 30 month term.

Motion was made by Commissioner Stewart and seconded by Commissioner Williams to authorize the purchase of the tablets and contract for service through Bluegrass Cellular for use by the Mayor and Commissioners for City Commission business and to further authorize the Mayor to sign the any and all documents for the purchase and/or contract for service.

Voting Aye by Roll Call: Stewart, Bennett, Powell and Williams.

Motion carried unanimously.

PUBLIC SAFETY

City Attorney Scott Crabtree asked the Commission to consider approval of revisions to one section of the Franklin Police Policies and Procedures Manual.

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to approve revisions to Section 6, Chapter 2 – Safe Infant’s Act Update of the Franklin Police Policies and Procedures Manual.

Voting Aye by Roll Call: Stewart, Bennett, Powell and Williams.
Motion carried unanimously.

UTILITIES

Public Works Director Chris Klotter asked the Commission to award the bid for the Cardinal Drive sewer rehabilitation project. The following bids were received:

Portland Utility Construction	\$434,054.00
Charles DeWeese Construction	\$527,872.40
Bobby Luttrell and Sons	\$478,842.00

All bids for the project were reviewed and summarized by the engineering firm, Strand & Associates, Inc., and Klotter recommended awarding the project to Portland Utility Construction for \$434,054.00.

Motion was made by Commissioner Powell and seconded by Commissioner Williams to award the Cardinal Drive sewer rehabilitation project to Portland Utility Construction for the total amount of \$434,054.00 and to further authorize the Mayor to sign any and all necessary documents for the completion of this project.

Voting Aye by Roll Call: Stewart, Bennett, Powell and Williams.
Motion carried unanimously.

ORDINANCES

City Attorney Scott Crabtree provided second summary reading of the following ordinance:

Ordinance No. 2020-004 titled:

An Ordinance of the Board of Commissioners of the City of Franklin, Kentucky, Authorizing the Grant of an Inducement for the Acquisition and Construction of a Project Pursuant to the Kentucky Business Investment Program (KRS 154.32-010 to 154.32-100) Whereby the City Agrees to Forego the Collection of the One Percent (1%) City Occupational License Fee on Wages from Worldwide Technologies, LLC that Would Otherwise be Due with Respect to Project Employees, Which Amounts Shall be Collected and Remitted to the City to be Refunded Upon Employer’s Request Over a Term of Not Longer Than Ten (10) Years From the Activation Date Established by Said Program; and Taking Other Related Action

Motion was made by Commissioner Bennett and seconded by Commissioner Powell to adopt Ordinance No. 2020-004 and was approved by the following roll call vote:

Mayor Dixon	<u>Yes</u>	Commissioner Bennett	<u>Yes</u>
Commissioner Powell	<u>Yes</u>	Commissioner Stewart	<u>Yes</u>
Commissioner Williams	<u>Yes</u>		

EXECUTIVE SESSION

At 1:00 PM, motion was made by Commissioner Stewart and seconded by Commissioner Williams to enter into Executive Session for the purpose of: (1) Land Acquisition – Deliberations on the future acquisition or sale of real property by a public agency where publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency {KRS 61.810(1)(b)}; and, (2) Litigation - proposed, or pending litigation {KRS 61.810(1)(c)}.

Voting Aye by Roll Call: Stewart, Bennett, Powell and Williams.
Motion carried unanimously.

Entering Executive Session via video/audio conference were Mayor Dixon; Commissioners Powell, Bennett, Williams and Stewart; City Manager Kenton Powell; and City Attorney Scott Crabtree.

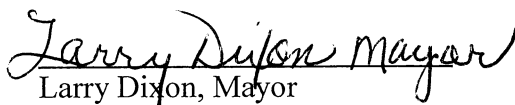
At 1:34 PM, motion was made by Commissioner Williams and seconded by Commissioner Bennett to exit Executive Session and return to open session.


Due to technical difficulties Commissioner Powell was unable to rejoin the meeting following Executive Session.

ADJOURNMENT

At 1:45 PM, motion was made by Commissioner Williams and seconded by Commissioner Stewart to adjourn the regular meeting of the Franklin City Commission and the video/audio live broadcast ended.

Voting Aye by Roll Call: Stewart, Bennett and Williams.
Motion carried unanimously.


Larry Dixon, Mayor
City of Franklin, Kentucky


Cathy Dillard, City Clerk
City of Franklin, Kentucky