

**MINUTES OF REGULAR SESSION  
OF THE  
CITY OF FRANKLIN  
CITY COMMISSION**

**April 23, 2018**

**City Hall  
117 West Cedar Street  
Franklin, Kentucky**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 PM, Monday, **April 23, 2018**, in the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending were as follows:

Mayor Ronnie Clark	Present
Commissioner Mason Barnes	Present
Commissioner Larry Dixon	Present
Commissioner Jamie Powell	Present
Commissioner Wendell Stewart	Present

Others present included City Manager Kenton Powell; City Attorney Scott Crabtree; City Personnel Director/Deputy Clerk, Rita Vaughn; City Finance Director, Shaunna Cornwell; City Police Chief, Roger Solomon; Public Works Superintendent Chris Klotter; City Clerk, Cathy Dillard; F-S Human Rights Commission Director, Donzella Lee; Franklin Favorite/WFKN media representative, Keith Pyles; F-S Arts Council Director Brownie Bennett; MuniServices CEO Richard Boone; City Wastewater Treatment Superintendent Michael Ranburger; and, City Water Treatment Plant employees Jerry Farmer, Jason May, and Greg Duke.

Mayor Clark called the meeting to order at 12:00 PM, and Tom Otto from Faith Baptist Church & Academy offered an opening prayer.

**APPROVAL OF MINUTES**

Motion was made by Commissioner Powell and seconded by Commissioner Barnes to approve the minutes as presented of the April 9, 2018, regular meeting of the Franklin City Commission. Voting aye: All. Motion carried unanimously.

**RECOGNITIONS**

The City Water Treatment Plant recently received recognition from the Department for Environmental Protection, Division of Water for meeting the Area-Wide Optimization Program goals for both settled and filtered water in 2017 and being considered an optimized plant for turbidity/microbial removal. City Manager Kenton Powell announced that the Plant was recently nominated to compete as a best water plant in Kentucky and Tennessee. Mr. Powell also congratulated Jason May for receiving his Class IV Operators certification.

**COMMUNITY SERVICES**

Franklin-Simpson Arts Council Executive Director Brownie Bennett provided the Commission with an update of Arts Council activities in Franklin. Ms. Bennett highlighted the Arts Council most successful productions in the past and provided a preview of upcoming events. She encouraged anyone to try out for a part in any of their productions, no previous experience is necessary just a willingness to participate.

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Community Development Director Tammie Carey asked the Commission to approve the appointment of committee members to the newly formed Historic Preservation Committee.

Motion was made by Commissioner Stewart and seconded by Commissioner Barnes to approve Tammie Carey to serve as an ex-officio member of the Historic Preservation Committee and to approve the appointments and terms of the following members to the Historic Preservation Committee:

- Three year term:        Larry Dixon, City Commissioner  
                                 Amy Ellis, F-S Renaissance
- Two year term:         Jill Broderson, Community Preservation Advocate  
                                 Lee Ross Dinwiddie, Architect
- One year term:         Debbie Johnson, Real Estate Agent  
                                 Tom Moody, Community Preservation Advocate

Voting Aye: All. Motion carried unanimously.

**GENERAL GOVERNMENT**

City Clerk Cathy Dillard presented the following proposed list of surplus property for approval by the Commission:

<u>ITEM</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION / I D NUMBER</u>
1	Wastewater	2004 Military SeaCat Loader/Digger Serial #451406-NO TITLE
2	Wastewater	John Deere Backhoe 310 D VIN T030DB794355-NO TITLE
3	Wastewater	Nixon Generator 90 KW 3 Phase

4	Code Enforcement	2003 Ford Crown Victoria VIN 2FAFP71W64X116253
5	Water Treatment	Canon Image Runner Copier w/ Seven Toner Cart.
6	Water Treatment	Richoh Aficio 1018D Copier w/ One Toner Cart.
7	FPD	2001 Chev Suburban-White VIN 3GNFK16T01G121529
8	FPD	2002 Ford Explorer-White VIN 1FMDU74E42ZA61706
9	FPD	2008 Ford Crown Victoria-White VIN 2FAHP71V38X143402
10	FPD	2008 Ford Crown Victoria-White VIN 2FAHP71V48X128830
11	FPD	2010 Ford Crown Victoria-Silver VIN 2FABP7BV7AX102751
12	FPD	2011 Ford Crown Victoria VIN 2FABP7BV1BX135147
13	FPD	2010 Ford Crown Victoria VIN 2FABP7BV9AX102749
14	Public Works	2003 Ford Crown Victoria VIN 2FAFP71W53X179505
15	Water Treatment	2003 Ford Crown Victoria VIN 2FAFP71W53X199706
16	Public Works	2003 Ford Crown Victoria VIN 2FAFP71W13X199699
17	Street Dept	Miller Curber Machine Serial #J14004
18	Water Dist	Mikasa Compactor MVH-15 - City Tag #D-TR011
19	Public Works	Agrifab Yard Leaf Vac - Serial #501885
20	Street Dept	John Deere 5' Rotary Tiller - Serial #MCRT1160X400024
21	Street Dept	Asphalt Paver Model #T450 - Serial #PBP84F2467
22	Street Dept	Three (3) Meyers 10' Snowplows Model #HM10 - Part #09239
23	Water Dist	48" Aluminum Side Tool Box - Kobalt Brand
24	Water Dist	Kobalt Aluminum Crossbed (Narrow) Tool Box
25	Water Dist	Two (2) - Kobalt Aluminum Crossbed (Small Truck) Tool Box
26	Public Works	Two (2) Antique Operating/Surgical Lights
27	Public Works	Rhino R20 Street Saw - City Tag #C-SS015
28	Public Works	CoreCut Road Saw CC1800XL - Serial #14177
29	Street Dept	Wacker Compactor (Jumping Jack) - City Tag #D-JJ018
30	Sewer Dept	Lift More Crane, Model L-21-7 - Serial #N13P11
31	Street Dept	Whiteman Concrete Mixer, Model WC62 - Serial #98524063
32	Water Dist	Flink Rock Spreader Model FLS18 - Serial #00275
33	Water Dist	Ford Water Meter Test Bench
34	Water Dist	Assorted Grip Ring Kits - 2" to 6" (Sold as one lot)

Motion was made by Commissioner Dixon and seconded by Commissioner Powell to declare the presented list of thirty-four (34) items as surplus property, to authorize the advertisement of the surplus items and to receive sealed bids and to further authorize the City Manager to award and/or negotiate for the highest and best responsive, responsible bid. In addition, the motion further authorizes the Mayor to sign any and all documents necessary to effectuate the disposition of the surplus property, including any necessary title transfer forms. Voting Aye: All. Motion carried unanimously.

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Public Works Director Chris Klotter addressed the Commission regarding bids for the Maintenance and Operation of the City Cemetery contract. The bid opening took place on April 11, 2018, and the City received one bid from Delk Services for \$195,000.00 per year for three (3) years beginning July 1, 2018, through June 30, 2021. Mr. Klotter indicated that

a \$10,000.00 reduction in the price per year would be made after changes regarding tree maintenance was made to the contract. Delk Services has maintained the Greenlawn Cemetery for the past 21 years and continues to provide excellent services.

Motion was made by Commissioner Barnes and second by Commissioner Powell to award the City Cemetery operations and maintenance contract to Delk Services in the amount of \$185,000.00 per year for three (3) years beginning July 1, 2018 through June 30, 2021, and to further authorize the Mayor to sign the agreement for these services. Voting Aye: All. Motion carried unanimously.

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City Finance Director Shaunna Cornwell addressed the Commission regarding the request for bids for Taxpayer Location and Discovery Services. The bid opening took place on Friday, April 13, 2018, and the City received one bid from MuniServices, LLC, with compensation being a contingency fee of 40% of the revenue collected.

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to award Taxpayer Location and Discovery Services bid to MuniServices for a period of one (1) year for the contingency fee of 40% of revenue collected as compensation and to further authorize the Mayor to sign any and all documents necessary to effectuate the contract for services. Voting Aye: All. Motion carried unanimously.

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City Attorney Scott Crabtree presented the grant agreement between Fritz Winter North America LP, Cabinet for Economic Development, State Property and Buildings Commission, the City of Franklin. Mr. Crabtree indicated one change had been made to the original contract and it required Commission approval.

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to approve the Grant Agreement between Fritz Winter North America LP, Cabinet for Economic Development, State Property and Buildings Commission, the City of Franklin and to further authorize the Mayor to sign the Grant Agreement. Voting Aye: All. Motion carried unanimously.

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City Attorney Scott Crabtree provided an update regarding the most recent Legislative Session. City Finance Director Shaunna Cornwell provided the Commission with a five year projection of pension costs calculated with phase-in legislation.

### **UTILITIES**

City Wastewater Collections Superintendent Michael Ranburger addressed the Commission regarding the request for bids for lift station upgrades and a new force main for the lift station located at the Methodist Home on U.S. Highway 31-W North. A bid opening was held on Thursday, April 19, 2018, and the following two bids were received: Scott & Ritter in the amount of \$248,110.00 and Charles Dewese Construction in the amount of \$262,982.00. Mr. Ranburger noted both bids exceeded the engineering firms project costs opinion.

Motion was made by Commissioner Powell and seconded by Commissioner Dixon to award the bid for the Methodist Home Lift station to Scott & Ritter as the lowest and best responsive, responsible bidder in the amount of \$248,110.00. Voting Aye: All. Motion carried unanimously.

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Public Works Director Chris Klotter presented a demonstration of ArcGIS, a geographic information system for working with maps and geographic information used in a broad range of applications and information management. As an example, Mr. Klotter demonstrated the applications ability to map all fire hydrants, water meters, lift stations, etc. located within the City limits. In addition he cited an incident where a leak was reported and, utilizing the GIS, was able to more accurately pinpoint the problem and repair the leak in a timely manner. All City employees can download the free app on their device.

### **ORDINANCES**

City Clerk Cathy Dillard presented second reading of Ordinance No. 2018-007 entitled: *An Ordinance of the City of Franklin, Kentucky Establishing Certain Regulations and Restrictions Applicable to Street Vendors and Providing Penalties for Violations*

Motion was made by Commissioner Powell and seconded by Commissioner Dixon to approve Ordinance No. 2018-007 and unanimously approved by the following roll call vote: Commissioner Powell – Yes; Commissioner Dixon – Yes; Mayor Clark – Yes; Commissioner Barnes – Yes; and, Commissioner Stewart – Yes.

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First reading of Ordinance No. 2018-008 entitled: *An Ordinance Rezoning Lots 68 and 69 of the Willows Subdivision Located North and East of Bluegrass Road at the East End of Cypress Drive (Undeveloped) from R-2 (Single Family and Two Family Residential) to B-2 (General Business).*

No action is taken on first reading of an ordinance.

### **EXECUTIVE SESSION**

At 1:21 PM, motion was made by Commissioner Barnes and seconded by Commissioner Stewart to enter into Executive Session for the purpose of: (1) litigation - proposed, or pending litigation {KRS 61.810(1)(c)}; and, (2) personnel - discussions, or hearings, which might lead to the appointment, discipline, or dismissal of an individual {KRS 61.810(1)(f)}. Voting Aye: All. Motion carried unanimously.

Entering Executive Session were Mayor Clark; Commissioners Powell, Barnes, Dixon and Stewart; City Manager Kenton Powell; City Attorney Scott Crabtree; and, Police Chief Roger Solomon.

Chief Solomon exited executive session at 2:22 PM.

At 2:30 PM, motion was made by Commissioner Barnes and seconded by Commissioner Stewart to exit Executive Session and return to open session. Voting Aye: All. Motion carried unanimously.

**OTHER COMMISSION BUSINESS**

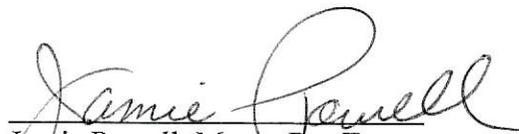
Upon returning from executive session to open session, a motion was made by Commissioner Powell and seconded by Commissioner Stewart to accept the resignations of Debbie Belcher and Daniel Riley from the Franklin Police Department. Voting Aye: All. Motion carried unanimously.

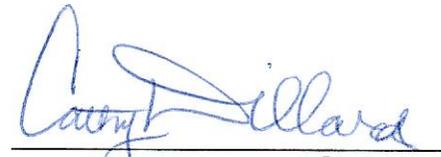
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City Manager Kenton Powell reported that he had received the equipment on Friday for airing WBKO on the local cable channel and hopes to have it up and running soon.

**ADJOURNMENT**

At 2:35 PM, motion was made by Commissioner Powell and seconded by Commissioner Barnes to adjourn the regular meeting of the Franklin City Commission. Voting Aye: All. Motion carried unanimously.

  
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Jamie Powell, Mayor Pro Tem  
City of Franklin, Kentucky

  
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Cathy Dillard, City Clerk  
City of Franklin, Kentucky