MINUTES OF REGULAR SESSION
OF THE
CITY OF FRANKLIN
CITY COMMISSION

April 23, 2018

City Hall
117 West Cedar Street
Franklin, Kentucky

The Franklin, Kentucky City Commission met in Regular Session at 12:00 PM, Monday, April 23, 2018, in the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending were as follows:

Mayor Ronnie Clark  Present
Commissioner Mason Barnes  Present
Commissioner Larry Dixon  Present
Commissioner Jamie Powell  Present
Commissioner Wendell Stewart  Present

Others present included City Manager Kenton Powell; City Attorney Scott Crabtree; City Personnel Director/Deputy Clerk, Rita Vaughn; City Finance Director, Shaunna Cornwell; City Police Chief, Roger Solomon; Public Works Superintendent Chris Klotter; City Clerk, Cathy Dillard; F-S Human Rights Commission Director, Donzella Lee; Franklin Favorite/WFKN media representative, Keith Pyles; F-S Arts Council Director Brownie Bennett; MuniServices CEO Richard Boone; City Wastewater Treatment Superintendent Michael Ranburger; and, City Water Treatment Plant employees Jerry Farmer, Jason May, and Greg Duke.

Mayor Clark called the meeting to order at 12:00 PM, and Tom Otto from Faith Baptist Church & Academy offered an opening prayer.

APPROVAL OF MINUTES

Motion was made by Commissioner Powell and seconded by Commissioner Barnes to approve the minutes as presented of the April 9, 2018, regular meeting of the Franklin City Commission. Voting aye: All. Motion carried unanimously.
RECOGNITIONS

The City Water Treatment Plant recently received recognition from the Department for Environmental Protection, Division of Water for meeting the Area-Wide Optimization Program goals for both settled and filtered water in 2017 and being considered an optimized plant for turbidity/microbial removal. City Manager Kenton Powell announced that the Plant was recently nominated to compete as a best water plant in Kentucky and Tennessee. Mr. Powell also congratulated Jason May for receiving his Class IV Operators certification.

COMMUNITY SERVICES

Franklin-Simpson Arts Council Executive Director Brownie Bennett provided the Commission with an update of Arts Council activities in Franklin. Ms. Bennett highlighted the Arts Council most successful productions in the past and provided a preview of upcoming events. She encouraged anyone to try out for a part in any of their productions, no previous experience is necessary just a willingness to participate.

Community Development Director Tammie Carey asked the Commission to approve the appointment of committee members to the newly formed Historic Preservation Committee.

Motion was made by Commissioner Stewart and seconded by Commissioner Barnes to approve Tammie Carey to serve as an ex-officio member of the Historic Preservation Committee and to approve the appointments and terms of the following members to the Historic Preservation Committee:

Three year term: Larry Dixon, City Commissioner
Amy Ellis, F-S Renaissance

Two year term: Jill Broderson, Community Preservation Advocate
Lee Ross Dinwiddie, Architect

One year term: Debbie Johnson, Real Estate Agent
Tom Moody, Community Preservation Advocate

Voting Aye: All. Motion carried unanimously.

GENERAL GOVERNMENT

City Clerk Cathy Dillard presented the following proposed list of surplus property for approval by the Commission:

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DEPARTMENT</th>
<th>DESCRIPTION / ID NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Wastewater</td>
<td>2004 Military SeaCat Loader/Digger Serial #451406-NO TITLE</td>
</tr>
<tr>
<td>2</td>
<td>Wastewater</td>
<td>John Deere Backhoe 310 D VIN T030DB794355-NO TITLE</td>
</tr>
<tr>
<td>3</td>
<td>Wastewater</td>
<td>Nixon Generator 90 KW 3 Phase</td>
</tr>
</tbody>
</table>
Motion was made by Commissioner Dixon and seconded by Commissioner Powell to declare the presented list of thirty-four (34) items as surplus property, to authorize the advertisement of the surplus items and to receive sealed bids and to further authorize the City Manager to award and/or negotiate for the highest and best responsive, responsible bid. In addition, the motion further authorizes the Mayor to sign any and all documents necessary to effectuate the disposition of the surplus property, including any necessary title transfer forms. Voting Aye: All. Motion carried unanimously.

Public Works Director Chris Klotter addressed the Commission regarding bids for the Maintenance and Operation of the City Cemetery contract. The bid opening took place on April 11, 2018, and the City received one bid from Delk Services for $195,000.00 per year for three (3) years beginning July 1, 2018, through June 30, 2021. Mr. Klotter indicated that
a $10,000.00 reduction in the price per year would be made after changes regarding tree maintenance was made to the contract. Delk Services has maintained the Greenlawn Cemetery for the past 21 years and continues to provide excellent services.

Motion was made by Commissioner Barnes and second by Commissioner Powell to award the City Cemetery operations and maintenance contract to Delk Services in the amount of $185,000.00 per year for three (3) years beginning July 1, 2018 through June 30, 2021, and to further authorize the Mayor to sign the agreement for these services. Voting Aye: All. Motion carried unanimously.

City Finance Director Shaunna Cornwell addressed the Commission regarding the request for bids for Taxpayer Location and Discovery Services. The bid opening took place on Friday, April 13, 2018, and the City received one bid from MuniServices, LLC, with compensation being a contingency fee of 40% of the revenue collected.

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to award Taxpayer Location and Discovery Services bid to MuniServices for a period of one (1) year for the contingency fee of 40% of revenue collected as compensation and to further authorize the Mayor to sign any and all documents necessary to effectuate the contract for services. Voting Aye: All. Motion carried unanimously.

City Attorney Scott Crabtree presented the grant agreement between Fritz Winter North America LP, Cabinet for Economic Development, State Property and Buildings Commission, the City of Franklin. Mr. Crabtree indicated one change had been made to the original contract and it required Commission approval.

Motion was made by Commissioner Powell and seconded by Commissioner Stewart to approve the Grant Agreement between Fritz Winter North America LP, Cabinet for Economic Development, State Property and Buildings Commission, the City of Franklin and to further authorize the Mayor to sign the Grant Agreement. Voting Aye: All. Motion carried unanimously.

City Attorney Scott Crabtree provided an update regarding the most recent Legislative Session. City Finance Director Shaunna Cornwell provided the Commission with a five year projection of pension costs calculated with phase-in legislation.

**UTILITIES**

City Wastewater Collections Superintendent Michael Ranburger addressed the Commission regarding the request for bids for lift station upgrades and a new force main for the lift station located at the Methodist Home on U.S. Highway 31-W North. A bid opening was held on Thursday, April 19, 2018, and the following two bids were received: Scott & Ritter in the amount of $248,110.00 and Charles Dewees Construction in the amount of $262,982.00. Mr. Ranburger noted both bids exceeded the engineering firms project costs opinion.
Motion was made by Commissioner Powell and seconded by Commissioner Dixon to award the bid for the Methodist Home Lift station to Scott & Ritter as the lowest and best responsive, responsible bidder in the amount of $248,110.00. Voting Aye: All. Motion carried unanimously.

Public Works Director Chris Klotter presented a demonstration of ArcGIS, a geographic information system for working with maps and geographic information used in a broad range of applications and information management. As an example, Mr. Klotter demonstrated the applications ability to map all fire hydrants, water meters, lift stations, etc. located within the City limits. In addition he cited an incident where a leak was reported and, utilizing the GIS, was able to more accurately pinpoint the problem and repair the leak in a timely manner. All City employees can download the free app on their device.

ORDINANCES

City Clerk Cathy Dillard presented second reading of Ordinance No. 2018-007 entitled: An Ordinance of the City of Franklin, Kentucky Establishing Certain Regulations and Restrictions Applicable to Street Vendors and Providing Penalties for Violations

Motion was made by Commissioner Powell and seconded by Commissioner Dixon to approve Ordinance No. 2018-007 and unanimously approved by the following roll call vote: Commissioner Powell – Yes; Commissioner Dixon – Yes; Mayor Clark – Yes; Commissioner Barnes – Yes; and, Commissioner Stewart – Yes.

First reading of Ordinance No. 2018-008 entitled: An Ordinance Rezoning Lots 68 and 69 of the Willows Subdivision Located North and East of Bluegrass Road at the East End of Cypress Drive (Undeveloped) from R-2 (Single Family and Two Family Residential) to B-2 (General Business).

No action is taken on first reading of an ordinance.

EXECUTIVE SESSION

At 1:21 PM, motion was made by Commissioner Barnes and seconded by Commissioner Stewart to enter into Executive Session for the purpose of: (1) litigation - proposed, or pending litigation {KRS 61.810(1)(e)}; and, (2) personnel - discussions, or hearings, which might lead to the appointment, discipline, or dismissal of an individual {KRS 61.810(1)(f)}. Voting Aye: All. Motion carried unanimously.

Entering Executive Session were Mayor Clark; Commissioners Powell, Barnes, Dixon and Stewart; City Manager Kenton Powell; City Attorney Scott Crabtree; and, Police Chief Roger Solomon.

Chief Solomon exited executive session at 2:22 PM.
At 2:30 PM, motion was made by Commissioner Barnes and seconded by Commissioner Stewart to exit Executive Session and return to open session. Voting Aye: All. Motion carried unanimously.

**OTHER COMMISSION BUSINESS**

Upon returning from executive session to open session, a motion was made by Commissioner Powell and seconded by Commissioner Stewart to accept the resignations of Debbie Belcher and Daniel Riley from the Franklin Police Department. Voting Aye: All. Motion carried unanimously.

City Manager Kenton Powell reported that he had received the equipment on Friday for airing WBKO on the local cable channel and hopes to have it up and running soon.

**ADJOURNMENT**

At 2:35 PM, motion was made by Commissioner Powell and seconded by Commissioner Barnes to adjourn the regular meeting of the Franklin City Commission. Voting Aye: All. Motion carried unanimously.

Jamie Powell, Mayor Pro Tem
City of Franklin, Kentucky

Cathy Dillard, City Clerk
City of Franklin, Kentucky