

**MINUTES OF REGULAR SESSION
OF THE
CITY OF FRANKLIN
CITY COMMISSION**

April 13, 2020

**City Hall
117 West Cedar Street
Franklin, Kentucky**

The Franklin, Kentucky City Commission met in Regular Session at 12:00 Noon, Monday, **April 13, 2020**, via live video/audio teleconference originating from the City Hall meeting room located at 117 West Cedar Street, Franklin, Kentucky.

Members attending via live video/audio teleconference were as follows:

Mayor Larry Dixon	Present
Commissioner Jamie Powell	Present (at 12:12 PM)
Commissioner Herbert Williams	Present
Commissioner Brownie Bennett	Present
Commissioner Wendell Stewart	Present

Others present included City Manager Kenton Powell and City Attorney Scott Crabtree. In addition, Public Works Superintendent Chris Klotter and City Finance Director Shaunna Cornwell participated via teleconference.

Mayor Dixon called the meeting to order at 12:06 PM and Commissioner Herbert Williams offered an opening prayer.

APPROVAL OF MINUTES

Motion was made by Commissioner Stewart and seconded by Commissioner Bennett to approve the minutes as presented of the March 9, 2020, regular meeting of the Franklin City Commission.

Voting Aye by Roll Call: Stewart, Bennett and Williams. Motion carried unanimously.

At 12:12 PM Commissioner Jamie Powell joined the live video conference.

GENERAL GOVERNMENT

City Attorney Scott Crabtree provided a brief discussion regarding meeting procedures and protocol during the COVID-19 state of emergency. This regular meeting was conducted in accordance with Senate Bill 150, Section 8(b) signed into law by Governor Beshear on March 30, 2020, allowing City Commissioners to participate by video or audio teleconference and

broadcast live on the City of Franklin's Facebook page. The video/audio teleconference was utilized to minimize person-to-person contact, each participant was located outside of City Hall. No public comments were accepted during the live video teleconference and the public was provided with the City Clerk's email address to submit questions or comments for the Commission to be addressed following the meeting.

Crabtree stated this was the first meeting in the history of the City of Franklin to be held via video/audio teleconference.

Crabtree then provided an overview and timeline of the executive orders signed by Mayor Dixon beginning with the local state of emergency declared on March 18, 2020, followed by executive orders on March 20, 2020, which provided City of Franklin employees leave under the Families First Coronavirus Response Act and an the order cancelling the regular meeting of the Board of Commissioners scheduled for March 23, 2020. On March 30, 2020, an Executive Order was signed jointly with Simpson County prohibiting unnecessary public gatherings. Crabtree further stated that while it was not required by law to ratify these executive orders, he recommended the Commission consider a motion to do so.

Motion was made by Commissioner Powell and seconded by Commissioner Bennett to ratify and support all of Mayor Dixon's and City of Franklin staff actions during the Covid-19 pandemic including, but not limited to, any new hires, personnel policy changes, scheduling changes, and the Executive Orders signed by Mayor Dixon.

Voting Aye by Roll Call: Stewart, Bennett, Powell and Williams.
Motion carried unanimously.

City Manager Kenton Powell provided a review of the City of Franklin essential staffing plan implemented on March 23, 2020. The staffing plan focused on minimal exposure by City employees to the COVID-19 virus while maintaining the highest level of services during a local state of emergency. Powell indicated vital services are so much a part of our daily lives that we rarely give them a second thought and the City of Franklin is responsible for making sure residents can rely on these services.

The City of Franklin took proactive measures to protect the workplace environment and ensure that all essential services were provided. Whether directly or through partnerships, the City of Franklin is responsible for ensuring residents are provided the following: police and fire protection; clean drinking water; sewer systems and water treatment processes; drivable streets, street signs and beautification; trash collection and recycling; and, electric power and street lights.

Powell thanked all department managers for their support and cooperation and thanked the Board of Commissioners for supporting City of Franklin employees during this unprecedented time.

Mayor Dixon and Commissioners Bennett, Powell, Stewart and Williams thanked the City Manager, City Attorney and all City employees for their support and cooperation to maintain all vital City services functioning while maintaining a safe environment.

City Manager Kenton Powell asked the Commission to authorize the Mayor to sign the Application for Supervised Public Display of Fireworks submitted by Kentucky Downs scheduled for Friday, July 3, 2020, beginning at approximately 8:45 pm.

Motion was made by Commissioner Bennett and seconded by Commissioner Stewart to authorize the Mayor to sign the Application for Supervised Public Display of Fireworks for Kentucky Downs scheduled for Friday, July 3, 2020, beginning at approximately 8:45 pm.

Voting Aye by Roll Call: Stewart, Bennett, Powell and Williams.
Motion carried unanimously.

City Manager Kenton Powell asked the Commission to consider approval of installing “No Parking – Tow Away Zone” signage on Court Street between Finn Street and North Street. The City receives frequent calls concerning vehicles parked in the right-of-way along this area of Court Street and it poses a danger to drivers in the area.

Motion was made by Commissioner Powell and seconded by Commissioner Williams to approve installing “No Parking – Tow Away Zone” signage on Court Street between Finn Street and North Street.

Voting Aye by Roll Call: Stewart, Bennett, Powell and Williams.
Motion carried unanimously.

City Manager Kenton Powell asked the Commission to consider entering into a one year contract with GoTo Meeting, a web-hosted service created and marketed by LogMeIn for online meetings, desktop sharing and video conferencing services. Powell noted that today’s meeting was being held utilizing this application. The one year contract is for three subscribers/organizers at \$21.00 per month for a total annual cost of \$756.00. The subscribers/organizers authorized at this time are City Manager Kenton Powell, Public Works Director Chris Klotter and Finance Director Shaunna Cornwell.

Motion was made by Commissioner Powell and seconded by Commissioner Stewart for the City of Franklin to enter into a one year agreement for a subscription with GoTo Meetings, including three meeting organizers, with the option to add additional organizers on an as needed basis, and authorize the Mayor to sign any and all documents related to the execution of this service agreement.

Voting Aye by Roll Call: Stewart, Bennett, Powell and Williams.
Motion carried unanimously.

City Attorney Scott Crabtree asked the Commission to sponsor a proposed ordinance authorizing the participation in the Kentucky Business Investment Program (KBI) of Worldwide Technologies, LLC.

Commissioner Powell and Commission Bennett asked to sponsor this ordinance. First reading of the ordinance took place during the ordinance portion of the meeting.

Mayor Dixon provided an update regarding the 2020 Census. As of this date the City of Franklin self-response rate is 47.6%. Mayor Dixon emphasized how important it is to respond to the Census and strongly encouraged residents to participate by filling out the questionnaire online or by mailing responses. Allocation of tax dollars is based on population which is why a total count is so important.

Commissioner Bennett indicated that deadlines to respond have been extended due to the COVID-19 pandemic.

Mayor Dixon provided the website address and toll free phone number to request a 2020 Census questionnaire.

PUBLIC SAFETY

City Attorney Scott Crabtree asked the Commission to consider approval of revisions to two sections of the Franklin Police Policies and Procedures Manual.

Motion was made by Commissioner Powell and seconded by Commissioner Bennett to approve revisions to Section 6, Chapter 1 – Golden Alert/Green Alert and Section 3, Chapter 11 – Asset Forfeiture of the Franklin Police Policies and Procedures Manual.

Voting Aye by Roll Call: Stewart, Bennett, Powell and Williams.
Motion carried unanimously.

ORDINANCES

City Attorney Scott Crabtree provided second summary reading of the following ordinance:

Ordinance No. 2020-003 titled: *An Ordinance Rezoning Approximately 2.81 Acres Located on the Southwest Corner at the End of Trotters Lane from B-5 to I-2*

Motion was made by Commissioner Stewart and seconded by Commissioner Powell to adopt Ordinance No. 2020-003 and was approved by the following roll call vote:

Mayor Dixon	<u>Yes</u>	Commissioner Bennett	<u>Yes</u>
Commissioner Powell	<u>Yes</u>	Commissioner Stewart	<u>Yes</u>
Commissioner Williams	<u>Yes</u>		

City Attorney Scott Crabtree provided first summary reading of the following ordinance:

Ordinance No. 2020-004 titled:

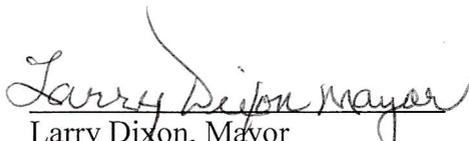
An Ordinance of the Board of Commissioners of the City of Franklin, Kentucky, Authorizing the Grant of an Inducement for the Acquisition and Construction of a Project Pursuant to the Kentucky Business Investment Program (KRS 154.32-010 to 154.32-100) Whereby the City Agrees to Forego the Collection of the One Percent (1%) City Occupational License Fee on Wages from Worldwide Technologies, LLC that Would Otherwise be Due with Respect to Project Employees, Which Amounts Shall be Collected and Remitted to the City to be Refunded Upon Employer's Request Over a Term of Not Longer Than Ten (10) Years From the Activation Date Established by Said Program; and Taking Other Related Action

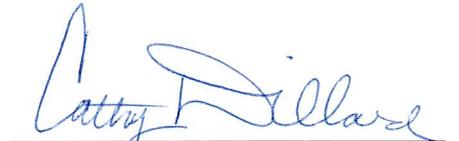
No action is taken on first reading of an ordinance.

ADJOURNMENT

At 12:54 PM, motion was made by Commissioner Powell and seconded by Commissioner Stewart to adjourn the regular meeting of the Franklin City Commission and the video/audio live broadcast ended.

Voting Aye by Roll Call: Stewart, Bennett, Powell and Williams.
Motion carried unanimously.


Larry Dixon, Mayor
City of Franklin, Kentucky


Cathy Dillard, City Clerk
City of Franklin, Kentucky